

**A G E N D A**  
**REGULAR MEETING OF**  
**THE POLICE TASK FORCE**  
**THURSDAY, APRIL 28, 2016, 8:30 AM**  
**SOUTH BAY REGIONAL**  
**PUBLIC COMMUNICATIONS AUTHORITY**  
**SECOND FLOOR CONFERENCE ROOM**  
**4440 W. BROADWAY, HAWTHORNE, CA 90250**

1. **CALL TO ORDER**
  
2. **ACTION ITEMS**
  - 2a. **Approval of Minutes – March 24, 2016\***
  - 2b. **Draft Fire Communications Plan**
  
3. **EXECUTIVE DIRECTOR’S REPORT**
  
4. **ROUND TABLE DISCUSSION**
  
5. **INFORMATION ONLY ITEMS**
  
6. **ADJOURNMENT**
  - Included in the agenda packet.

March 24, 2016

**MINUTES OF A REGULAR MEETING  
OF THE POLICE TASK FORCE**

1. **CALL TO ORDER**

The Police Task Force convened at 8:35 AM on Thursday, March 24, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Sgt. Hank Crossett, Manhattan Beach Police Department  
Sgt. Rodney Gonsalves, Gardena Police Department  
Lt. Dan Kim, El Segundo Police Department  
Sgt. Lance Phillips, Hermosa Beach Police Department

Absent: Captain Mike Ishii, Hawthorne Police Department

Also Present: Operations Manager Shannon Kauffman  
Administration Manager John Krok  
Staff Services Sandy Farley

2. **ACTION ITEMS**

2a. **Approval of Minutes – February 25, 2016**

**MOTION:** Sgt. Phillips moved to approve the Police Task Force minutes of February 25, 2016. The motion was seconded by Sgt. Gonsalves and passed by unanimous voice vote, absent Captain Ishii.

2b. **Draft Fire Communications Plan**

Operations Manager Kauffman provided a brief overview on the Draft Fire Communications Plan. Discussion was continued to a future meeting so that all departments could be present.

3. **EXECUTIVE DIRECTOR'S REPORT**

Operations Manager Kauffman shared information on the interoperability grant in the amount of approximately \$5,000,000 received by the Authority.

Police Task Force  
March 24, 2016

4. **ROUND TABLE DISCUSSION**

4a. Operations Manager Kauffman confirmed for Lt. Phillips that Administration Manager Krok is obtaining information on the discounted cost of the radios needed for interoperability.

4b. Operations Manager Kauffman advised that the mobile data computers might be slow from approximately 12:00 PM to 1:00 PM today while Hawthorne IT works on the computer aided dispatch (CAD) system.

4c. Sgt. Gonsalves reported that the Los Angeles Regional Interoperable Communications System's (LA-RICS) new shelter at Gardena Police Department appears to be complete and that, for security reasons, he has a list of individuals who will be allowed access to it.

5. **INFORMATION ONLY ITEMS**

None.

6. **ADJOURNMENT**

The meeting was adjourned at 8:45 AM.