

January 16, 2018

**MINUTES OF A REGULAR JOINT MEETING  
OF THE EXECUTIVE COMMITTEE  
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:10 PM on Tuesday, January 16, 2018, in the Hawthorne Police Department Community Room, 12501 S. Hawthorne Blvd., Hawthorne, CA.

**ROLL CALL**

Present: Acting City Manager Ed Medrano, City of Gardena  
Acting City Manager Bruce Moe, City of Manhattan Beach  
Acting City Manager Arnie Shadbeh, City of Hawthorne  
Captain Sam Agaiby, Culver City Police Department  
Chief Chris Donovan, El Segundo Fire Department  
Chief Robert Espinosa, Manhattan Beach Fire Department  
Chief Bob Fager, Hawthorne Police Department  
Captain Mike Ishii, Hawthorne Police Department  
Captain Milton McKinnon, Hermosa Beach Police Department  
(arrived at 2:15 PM)  
Captain Uiki Niko, Gardena Police Department  
Captain Jason Sims, Culver City Police Department  
Chief Bill Whalen, El Segundo Police Department  
Chief Dave White, Culver City Fire Department

Absent: Chief Derrick Abell, Manhattan Beach Police Department

Also Present: Executive Director Ralph Mailloux  
Operations Manager Shannon Kauffman  
Administration Manager John Krok  
Finance Manager Scott Arbuckle

2. **PUBLIC DISCUSSION**

None.

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### 3. **ACTION ITEMS**

#### 3a. **Approval of Minutes-Special Meeting - December 18, 2017**

**MOTION:** Acting City Manager Shadbehr moved to approve the minutes of December 18, 2017 as written. The motion was seconded by Acting City Manager Moe and passed by unanimous voice vote.

#### 3b. **Budget Performance Report – December 31, 2017**

Finance Manager Arbuckle presented the staff report per written material of record.

**MOTION:** Acting City Manager Shadbehr moved to receive the Budget Performance Report as of December 31, 2017 as written. The motion was seconded by Acting City Manager Moe and passed by unanimous voice vote.

#### 3c. **Cash & Investments Report – December 31, 2017**

Finance Manager Arbuckle advised that a revised Cash & Investments Report as of December 31, 2017, that includes updated Local Agency Investment Fund (LAIF) and pooled management investment account information, was distributed at the meeting.

**MOTION:** Acting City Manager Moe moved to receive the Cash & Investments Report as of December 31, 2017 as distributed at the meeting. The motion was seconded by Acting City Manager Shadbehr and passed by unanimous voice vote.

### 4. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux presented updated information on the following items: the anticipated delivery date for the mobile and portable radios, as well as the wifi upgrades, for the Interoperability Network of the South Bay (INSB) project; the Authority's fiscal year 2018-2019 budget process; the need for the three owner cities to determine how they would like to utilize the approximately \$2,700,000 fund balance, which is approximately \$300,000 more than previously estimated; and Chevron's decision against locating the sixth INSB site on their property and the alternative locations of the El Segundo Police Department monopole and water tower sites in El Segundo, the cost of which Motorola will pay.

In response to a question from Acting City Manager Medrano, Executive Director Mailloux provided input on timeline to pay off the Motorola mobile and portable radios for the INSB project.

5. **NEW BUSINESS**

None.

6. **CLOSED SESSION**

Pursuant to Government Code Section 54957.6, at 2:15 PM the Executive Committee entered into a closed session to discuss the Executive Director recruitment. The meeting returned to open session at 2:40 PM, with no action taken in closed session.

7. **ADJOURNMENT**

The meeting was adjourned at 2:45 PM.