

January 17, 2006

**MINUTES OF AN ADJOURNED REGULAR MEETING
OF THE BOARD OF DIRECTORS, THE EXECUTIVE
COMMITTEE AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Board of Directors, the Executive Committee and the User Committee convened in an adjourned regular session at 8:07 a.m. on Tuesday, January 17, 2006, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Councilman Jim Aldinger, City of Manhattan Beach
Mayor Larry Guidi, City of Hawthorne
City Manager Steve Burrell, City of Hermosa Beach
City Manager Geoff Dolan, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
City Manager Richard Prentice, City of Hawthorne
Chief Dennis Groat, Manhattan Beach Fire Department
Captain Randy Leaf, Manhattan Beach Police Department
Chief Rodney Lyons, Gardena Police Department

Absent: Councilman Steve Bradford, City of Gardena
Chief Stephen Port, City of Hawthorne

Also Present: Executive Director Ralph Mailloux
Operations Manager Janey Hall
Personnel/Training Manager Bonnie Agee
Finance/Accounting Manager John Gilbert
Technical Services Manager Jose Rivera
Mr. Kunle Aderonmu, Legal Counsel

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At this time, those present introduced themselves.

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2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – DECEMBER 20, 2005**

The minutes of the Executive/User Committee meeting of December 20, 2005 were unanimously approved as written, absent Chief Port.

3b. **MID-YEAR REVIEW OF 2005-2006 OPERATING BUDGET**

Executive Director Mailloux explained that, with 50% of Fiscal Year 2005-2006 completed, expenditures are at 46.6%, 3.4% under budget. He noted the following balances: \$594,337 reserves; \$337,320 undesignated funds; and \$144,982 capital improvements. Mr. Mailloux outlined the objectives for Fiscal Year 2005-2006.

The Monthly Financial Report as of December 2005 was received and filed as written.

3c. **REGIONAL TRAINING CENTER MONTHLY FINANCIAL REPORT - DECEMBER 2005**

Executive Director Mailloux advised that payments for classes scheduled at the L.A. South Bay Regional Skills Center will be received shortly and that discussions with El Camino College about their taking over the Center is pending.

The L.A. South Bay Regional Skills Center Financial Report as of December 2005 was received and filed as written.

4. **NEW BUSINESS**

4a. Mayor Guidi invited those present to attend a fund raiser for State Board of Equalization Chairman John Chiang, who is running for State Controller, on Friday, January 20, 2005, 6:00 p.m., at the Crowne Plaza Hotel in Redondo Beach.

5. **EXECUTIVE DIRECTOR'S REPORT**

5a. Executive Director Mailloux provided information on the Infrastructure Upgrade Project at the Beach Cities Health District, which is to be completed in the near future. He also shared input on forthcoming infrastructure improvements to the Gardena Police Department and Grandview transmission/receive sites. Mr. Mailloux explained that Motorola and the member cities' fire departments are assisting with efforts to obtain grant funds for the infrastructure upgrades at Punta Place. He offered to provide a review for newly-appointed Board Member Aldinger of the presentation on the infrastructure upgrade project previously provided to the Board of Directors and Executive Committee.

5b. Executive Director Mailloux advised that the member cities' annual assessments for Fiscal Year 2006-2007 will be distributed in the near future.

6. **ADJOURNMENT**

The meeting was adjourned at 8:20 a.m.