

February 21, 2006

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:05 p.m. on Tuesday, February 21, 2006, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA..

ROLL CALL

Present: City Manager Steve Burrell, City of Hermosa Beach
City Manager Geoff Dolan, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
City Manager Richard Prentice, City of Hawthorne
Chief David Barr, Hermosa Beach Police Department
Captain Mike Effler, Hawthorne Police Department
Chief Dennis Groat, Manhattan Beach Fire Department
Chief Rodney Lyons, Gardena Police Department
Chief Russell Tingley, Hermosa Beach Fire Department

Absent: Chief Rodney Uyeda, Manhattan Beach Police Department

Also Present: Executive Director Ralph Mailloux
Operations Manager Janey Hall
Personnel Training Manager Bonnie Agee
Finance Accounting Manager John Gilbert
Technical Services Manager Jose Rivera
Mr. Carl Jacobson, El Segundo Resident
Mr. Kunle Aderonmu, Legal Counsel for the Authority

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City Manager Burrell introduced newly-appointed Interim Chief David Barr, Hermosa Beach Police Department.

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2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – JANUARY 17, 2006***

MOTION: City Manager Prentice moved for the approval of the minutes of January 17, 2006 as written. The motion was seconded by City Manager Lansdell and passed by unanimous vote.

3b. **MONTHLY FINANCIAL REPORT – JANUARY 2006***

Executive Director Mailloux advised that expenditures continue to be under budget and that, in an effort to provide the member cities their assessments prior to their budget processes, the Authority's budget process for Fiscal Year 2006-2007 will begin tomorrow.

3c. **REGIONAL TRAINING CENTER MONTHLY FINANCIAL REPORT - JANUARY 2006***

Executive Director Mailloux explained the following: that the Regional Training Center's funds are nearing depletion and the South Bay Police Training Officers' Association has been asked to pay the Center's rent; that Mr. Mailloux and Chief Port are scheduled to meet in the near future with representatives from the Center to discuss disbanding it; that, with the State of California's approval, the City of Hawthorne will take over some of the shooting equipment currently at the Center; and that El Camino College has not come forward to take over the Center.

4. **NEW BUSINESS**

None.

5. **EXECUTIVE DIRECTOR'S REPORT**

5a. Executive Director Mailloux reported that the Infrastructure Upgrade Project at the Beach Cities Health District (BCHD) site has been completed and there are marked improvements in radio transmitting/receiving as a result thereof and that a video of the improvements at the BCHD site will be provided to the Executive and User Committees in the near future. Mr. Mailloux noted that Authority staff met with contractors and representatives from Palos Verdes Estates and Manhattan Beach to examine the Punta Place and Grandview sites; that the City of Palos Verdes Estates is open to the idea of an above-ground facility at Punta Place and, because the political climate on the Palos Verdes

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Estates' City Council will be changing, it would be a good idea to complete the approval process for the above-ground vault in a timely manner; that funds for the forthcoming Infrastructure Upgrade Projects will be requested in the near future; that, due to weight/loading issues, Authority staff is examining lighter vault options for the Punta Place and Grandview sites; that information from Congresswoman Harman's office about obtaining grant funds for the Infrastructure Upgrade Project at Punta Place is pending; and that Authority staff is examining the possibility of obtaining Urban Area Security Initiative (UASI) grant funds for the Punta Place site.

City Managers Burrell and Dolan noted that, when contacted by a representative from Senator Barbara Boxer's office, they mentioned that grant funding is being sought for improvements at the Punta Place site.

City Manager Dolan pointed out that less-costly above-ground vaults could improve the chances of obtaining grant funds for the Infrastructure Upgrade Projects at Punta Place and Grandview.

In answer to a question from Chief Groat, Executive Director Mailloux confirmed that the City of Palos Verdes Estates is willing to sign a long-term lease for the Punta Place site.

Responding to an inquiry from City Manager Burrell, Executive Director Mailloux clarified that neither Coastal Commission or seismic hazard area requirements apply to the Punta Place site.

The Executive and User Committee members encouraged Authority staff to pursue obtaining the necessary approvals to construct an above-ground vault at Punta Place in a timely manner.

5b. Executive Director Mailloux advised that the 7-digit lines for Manhattan Beach went down right before this meeting.

Operations Manager Hall clarified that the outage does not involve 9-1-1.

5c. Executive Director Mailloux mentioned that there is nothing new to report with regard to the Authority taking over Reverse 9-1-1 and that the main issue with doing so is the maintenance of related telephone lists.

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5d. At the request of City Manager Burrell, Executive Director Mailloux verified that Authority staff is scheduled to meet with Verizon early in March to discuss the recent Verizon outage.

City Manager Dolan noted that Verizon's alarm did not sound during the recent sewage spill in Manhattan Beach.

Executive Director Mailloux pointed out that communications during the sewage spill could have been improved with the use of the interoperability system.

City Manager Dolan expressed his lack of awareness regarding any communications problems during the spill.

Chief Groat shared his impression that, during the sewage spill, each agency was talking to their own people and he questioned whether it was necessary for them to talk to anyone else.

6. **ADJOURNMENT**

The meeting was adjourned at 2:25 p.m.