

**MINUTES OF A REGULAR JOINT MEETING  
OF THE EXECUTIVE COMMITTEE  
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:05 p.m. on Tuesday, February 16, 2010, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: City Manager Steve Burrell, City of Hermosa Beach  
City Manager Mitch Lansdell, City of Gardena  
City Manager Jag Pathirana, City of Hawthorne  
Interim City Manager Richard Thompson, City of Manhattan Beach  
Battalion Chief Frank Chiella, Manhattan Beach Fire Department  
Chief Mike Heffner, Hawthorne Police Department  
Chief Ed Medrano, Gardena Police Department  
Chief Greg Savelli, Hermosa Beach Police Department  
Chief Rod Uyeda, Manhattan Beach Police Department

Absent: Chief Scott Ferguson, Manhattan Beach Fire Department  
Chief David Lantzer, Hermosa Beach Fire Department

Also Present: Executive Director Ralph Mailloux  
Administration Manager Bonnie Agee  
Operations Manager Shannon Kauffman  
Technical Services Manager Jose Rivera  
Mr. Kunle Aderonmu, Legal Counsel for the Authority  
Mr. Carl Jacobson, El Segundo City Council  
Chief David Cummings, El Segundo Police Department  
Lt. Carlos Mendoza, El Segundo Police Department

\*

Those present introduced themselves.

\*

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – JANUARY 19, 2010**

**MOTION:** City Manager Pathirana moved for the approval of the minutes of January 19, 2010 as written. The motion was seconded by City Manager Lansdell and passed by unanimous voice vote, absent Chiefs Lantzer and Ferguson.

3b. **BUDGET PERFORMANCE REPORT – JANUARY 31, 2010**

Executive Director Mailloux advised that the Authority's Fiscal Year 2009-2010 Budget is on track; that the preliminary 2010-2011 Budget will be presented for review at the next meeting; and that the City of Hermosa Beach's 2010-2011 assessment will be less than their 2009-2010 assessment and the other member cities' assessments will either be the same or less than last year's.

The Budget Performance Report as of January 31, 2010 was received and filed as written.

4. **EXECUTIVE DIRECTOR'S REPORT**

4a. Executive Director Mailloux shared information about discussions regarding the possibility of El Segundo returning to the Authority. He welcomed individuals from El Segundo who were present at the meeting.

4b. Executive Director Mailloux reported on the status of the Punta Place and Manhattan Beach Water Tower Infrastructure Upgrade Projects.

4c. Executive Director Mailloux advised that he will be out of the office from February 22, 2010 to March 6, 2010. In his absence, Operations Manager Kauffman will serve as Acting Director. She can be contacted at (310) 973-1802 X102.

5. **COMMENDATIONS**

None.

6. **NEW BUSINESS**

None.

7. **ADJOURNMENT**

The meeting was adjourned at 2:15 p.m.