

February 16, 2016

**MINUTES OF A REGULAR JOINT MEETING  
OF THE BOARD OF DIRECTORS,  
THE EXECUTIVE COMMITTEE AND  
THE USER COMMITTEE**

1. **CALL TO ORDER**

The Board of Directors, Executive Committee and User Committee convened in a regular joint session at 2:10 PM on Tuesday, February 16, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Councilman Dan Medina, City of Gardena  
City Manager Mark Danaj, City of Manhattan Beach  
City Manager Mitch Lansdell, City of Gardena  
Chief Bob Espinosa, Manhattan Beach Fire Department  
Chief Bob Fager, Hawthorne Police Department  
Chief Eve Irvine, Manhattan Beach Police Department  
Chief Ed Medrano, Gardena Police Department  
Chief Sharon Papa, Hermosa Beach Police Department  
Chief Mitch Tavera, El Segundo Police Department

Absent: Councilman Haidar Awad, City of Hawthorne  
Councilman Wayne Powell, City of Manhattan Beach  
Interim Chief Pete Bonano, Hermosa Beach Fire Department  
Interim City Manager Arnie Shadbeh, City of Hawthorne  
Acting Chief Breck Slover, El Segundo Fire Department

Also Present: Executive Director Ralph Mailloux  
Operations Manager Shannon Kauffman  
Administration Manager John Krok  
Finance Manager Valerie Mohler  
Councilman Carl Jacobson, City of El Segundo

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **Approval of Minutes – January 19, 2016**

**MOTION:** City Manager Danaj moved to approve the minutes of January 19, 2016 as written. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent Interim City Manager Shadbeh.

3b. **Budget Performance Report – January 31, 2016**

Finance Manager Mohler presented the Budget Performance Report as of January 31, 2016 per written material of record.

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**MOTION:** City Manager Danaj moved to receive and file the Budget Performance Report as of January 31, 2016. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent Interim City Manager Shadbehr.

3c. **Mid-Year Budget Report FY 2015-2016**

Executive Director Mailloux presented the Mid-Year Budget Report for Fiscal Year 2015-2016. He gave a Power Point presentation, which included the status of the Fiscal Year 2015-2016 Budget; the Budget projections for year end; and the proposed amendments to the Fiscal Year 2015-2016 Budget.

No action was taken due to lack of a quorum of the representatives to the Board of Directors.

4. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux shared information on the status of the following items: the Authority's new security system; the plans for Hermosa and Manhattan Beach's Parking and Animal Control (PAC) to use hand-held ticket writing devices and operate on a primary police frequency; the upcoming meeting to review the Tri-Tech CAD/RMS proposal; the probability that the Authority will obtain a 2016 Urban Area Security Initiative (UASI)/State Homeland Security Grant Program (SHSGP) grant in the amount of approximately \$5,000,000 for the Area G interoperability system; the discussions about the Authority providing 9-1-1 emergency communications services to Culver City; the Los Angeles Regional Interoperable Communications System's (LA-RICS) new equipment shelter at Gardena Police Department; and the completion of the communications center remodel and the Authority's plans to have an open house in Spring.

In answer to a question from Chief Irvine, Executive Director Mailloux confirmed that Authority staff will examine if the communications center is notified when a PAC employee encounters a stolen vehicle.

5. **NEW BUSINESS**

5a. At the request of Chief Espinosa, Executive Director Mailloux affirmed that Authority staff will look into acquiring a medical director who will work for the member/contract fire departments and the communications center.

6. **CLOSED SESSION**

At 2:35 PM, pursuant to Government Code Section 54957.6 (Labor Negotiations), the Executive Committee entered into a closed session to discuss the renewal of the Executive Director's contract. The meeting returned to open session at 2:45 PM, with no action taken in closed session.

7. **ADJOURNMENT**

The meeting was adjourned at 2:46 PM.

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