

May 16, 2006

**MINUTES OF A REGULAR JOINT MEETING
OF THE BOARD OF DIRECTORS, EXECUTIVE
COMMITTEE AND USER COMMITTEE**

1. **CALL TO ORDER**

The Board of Directors, Executive Committee and User Committee convened in a regular joint session at 8:35 a.m. on Tuesday, May 16, 2006, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Councilman Jim Aldinger, City of Manhattan Beach
Mayor Pro Tem Steve Bradford, City of Gardena
Mayor Larry Guidi, City of Hawthorne
City Manager Steve Burrell, City of Hermosa Beach
City Manager Geoff Dolan, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
City Manager Richard Prentice, City of Hawthorne
Chief David Barr, Hermosa Beach Police Department
Chief Dennis Groat, Manhattan Beach Fire Department
Captain Randy Leaf, Manhattan Beach Police Department
Lt. Bob Michaelsen, Gardena Police Department

Absent: Chief Stephen Port, Hawthorne Police Department

Also Present: Executive Director Ralph Mailloux
Personnel/Training Manager Bonnie Agee
Finance/Accounting Manager John Gilbert
Technical Services Manager Jose Rivera
Mr. Kunle Aderonmu, Legal Counsel for the Authority

2. **PUBLIC DISCUSSION**

None.

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3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – APRIL 18, 2006**

MOTION: City Manager Dolan moved for the approval of the April 18, 2006 minutes as written. The motion was seconded by City Manager Lansdell and passed by unanimous vote.

3b. **MONTHLY FINANCIAL REPORT – APRIL 2006**

Executive Director Mailloux reported that, as of April 30, 2006, expenditures are 4.6% under budget. He related that, due to lower, re-negotiated insurance rates and funds remaining from the Beach Cities Health District Infrastructure Upgrade Project, it should be possible to roll over some funds into the 2006-2007 Budget.

3c. **REGIONAL TRAINING CENTER MONTHLY FINANCIAL REPORT-- APRIL 2006**

Executive Director Mailloux explained that the L.A. South Bay Regional Skills Center, which is scheduled to close around July 1, 2006, is currently funded by the South Bay Police Training Officers' Association.

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Agenda Item Nos. 4 and 5 were considered out of order at this time.

4. **NEW BUSINESS**

None.

5. **EXECUTIVE DIRECTOR'S REPORT**

5a. Executive Director Mailloux provided updated input on efforts to obtain State Homeland Security Grant Program and (SHSGP) and Urban Area Security Initiative (UASI) grant funds to assist with the Punta Place Infrastructure Upgrade Project.

City Manager Dolan noted that the upgrades to the Punta Place site will cost approximately \$1,400,000.

Executive Director Mailloux verified that the upgrades to the Punta Place site are not budgeted as of this time.

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Discussion returned to regular agenda order.

3d. **PROPOSED 2006-2007 OPERATING BUDGET**

During a Power Point presentation on the proposed 2006-2007 Operating Budget, Executive Director Mailloux reviewed the following: the Authority's operations and service statistics; the 1.7% increase over the 2005-2006 Budget; the 87% labor and 13% administrative costs that make up the Budget; the approximately 6.5% carry over from 2005-2006; the revenue in the amount of approximately \$554,000 from Hermosa Beach in the amount of approximately \$554,000 and approximately \$194,000 from various other sources; and the anticipated amount of \$608,362 in reserves for 2006-2007.

Mr. Mailloux noted the following accomplishments during Fiscal Year 2005-2006: the completion of the Beach Cities Health District Infrastructure Upgrade Project; the dissemination of requests for proposals (RFPs) for the Gardena Police Department and Grandview Infrastructure Upgrade Projects; the re-design of the Authority's website; the commencement of the transition to the EDEN financial system; and the negotiation of a three-year contract with the Teamsters' bargaining group. He noted objectives for 2006-2007 as follows: the completion of the Gardena Police Department and Grandview Infrastructure Upgrade Projects; the development of specifications for the Punta Place Infrastructure Upgrade Project; the completion of the transition to the EDEN financial system; and the negotiations with the Communications Workers of America (CWA) and the Unrepresented bargaining groups.

Executive Director Mailloux advised that Gardena's assessment for FY 2005-2006 will be approximately \$110,000 lower than in 2005-2006, Hawthorne's will be approximately \$43,000 higher and Manhattan Beach's will be approximately \$55,000 higher.

Mayor Guidi commended the new budget format which, he said, is simple and easier to understand. He thanked the Executive Committee and Authority staff for their related efforts.

MOTION: Mayor Guidi moved for the approval of the 2006-2007 Operating Budget as proposed. The motion was seconded by Councilmember Aldinger and passed by unanimous vote.

6. **CLOSED SESSION**

None.

7. **ADJOURNMENT**

The meeting was adjourned at 8:48 a.m.

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