

**MINUTES OF A REGULAR MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular session at 2:05 PM on Tuesday, May 17, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Councilmember David Lesser, City of Manhattan Beach
Councilmember Haidar Awad, City of Hawthorne
Councilmember Dan Medina, City of Gardena
City Manager Tom Bakaly, City of Hermosa Beach
City Manager Mark Danaj, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
Acting City Manager Arnie Shadbehrr, City of Hawthorne
Interim Chief Pete Bonano, Hermosa Beach Fire Department
Chief Chris Donovan, El Segundo Fire Department
Chief Robert Espinosa, Manhattan Beach Fire Department
Chief Eve Irvine, Manhattan Beach Police Department
Captain Mike Ishii, Hawthorne Police Department
Chief Ed Medrano, Gardena Police Department
Chief Sharon Papa, Hermosa Beach Police Department

Absent: Chief Bob Fager, Hawthorne Police Department
Chief Mitch Tavera, El Segundo Police Department

Also Present: Executive Director Ralph Mailloux
Operations Manager Shannon Kauffman
Administration Manager John Krok
Finance Manager Valerie Mohler
Councilman Carl Jacobson, City of El Segundo

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **Approval of Minutes – April 19, 2016**

MOTION: Acting City Manager Shadbehrr moved to approve the minutes of April 19, 2016 minutes as written. The motion was seconded by City Manager Danaj and passed by unanimous voice vote.

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3b. **Budget Performance Report as of April 30, 2016**

Finance Manager Mohler presented the Budget Performance Report as of April 30, 2016 per written material of record included in the staff report.

MOTION: Acting City Manager Shadbehr moved to receive and file the Budget Performance Report as of April 30, 2016. The motion was seconded by City Manager Danaj and passed by unanimous voice vote.

3c. **Annual Statement of Investment Policy 2016-2017**

Finance Manager Mohler presented the staff report with the recommendation that the Executive Committee approve the proposed Annual Statement of Investment Policy 2016-2017 and adopt Resolution No. 307.

MOTION: Interim City Manager Shadbehr moved to approve the Investment Policy for 2016-2017 and adopt Resolution No. 307. The motion was seconded by City Manager Lansdell and passed by unanimous vote.

RESOLUTION NO. 307

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY ADOPTING THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2016-2017 SUPERSEDING RESOLUTION NO. 304

3d. With the aid of a Power Point Presentation, an overview of the proposed Fiscal Year 2016-2017 Budget was provided by Executive Director Mailloux.

City Manager Bakaly expressed concerns over applying the new assessment formula to Hermosa Beach, noting that the cost with the new formula would be approximately twice as much.

Executive Director Mailloux suggested that this topic be placed on a future meeting agenda. The Executive Committee agreed.

MOTION: Councilmember Awad moved to approve the Fiscal Year 2016-2017 Budget and adopt Resolution No. 306. The motion was seconded by Councilmember Lesser and passed by unanimous vote.

RESOLUTION NO. 306

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2016-2017

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3e. **Election of Board Chairman and Vice-Chairman**

MOTION: Councilmember Awad moved to nominate Councilmember Medina to serve as Chairman of the Board of Directors during Fiscal Year 2016-2017 and Councilmember Lesser as Vice Chairman. The motion was seconded by Councilmember Medina and passed by unanimous vote.

4. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux reported on the Area G efforts toward the Interoperability Network of the South Bay (INSB), including the importance of looking into possible grant funding and the number of radios needed. He shared information on the talk groups that could be created.

Chief Medrano related Gardena Police Department's intent to purchase new radios for the INSB system only when it's absolutely necessary to do so. He entertained the idea of leasing radios that could be replaced at end of life.

Executive Director Mailloux advised that Motorola does not have a leasing program such as the one discussed by Chief Medrano.

Chief Irvine stated that Manhattan Beach Police Department will also purchase new radios only when it's absolutely necessary to do so and that they will begin looking into possible grant funding.

Chief Donovan noted that upgrades to El Segundo's new radios would make them compatible with the INSB.

5. **NEW BUSINESS**

5a. Executive Director Mailloux assured Councilmember Lesser that the agendas for the Board of Directors/Executive Committee/User Committee meetings will be posted on the Authority's website at least 72 hours prior to the meetings.

5b. Chief Papa announced Fiesta Hermosa on May 28 to 30, 2016.

5c. Councilmember Lesser highlighted Manhattan Beach's Concerts on the Lawn June 18, July 16, and August 13, 2016.

6. **CLOSED SESSION**

None.

7. **ADJOURNMENT**

The meeting was adjourned at 2.40 PM.

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