

**MINUTES OF A REGULAR JOINT MEETING  
OF THE EXECUTIVE COMMITTEE  
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:06 p.m. on Tuesday, May 19, 2009, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: City Manager Geoff Dolan, City of Manhattan Beach  
City Manager Mitch Lansdell, City of Gardena  
City Manager Jag Pathirana, City of Hawthorne  
Chief Scott Ferguson, Manhattan Beach Fire Department  
Chief Greg Savelli, Hermosa Beach Police Department  
Chief Rod Uyeda, Manhattan Beach Police Department

Absent: City Manager Steve Burrell, City of Hermosa Beach  
Chief Mike Heffner, Hawthorne Police Department  
Chief David Lantzer, Hermosa Beach Fire Department  
Chief Ed Medrano, Gardena Police Department

Also Present: Executive Director Ralph Mailloux  
Administration Manager Bonnie Agee  
Operations Manager Shannon Kauffman  
Technical Services Manager Jose Rivera  
Finance Manager Agnes Walker  
Mr. Carl Jacobson, El Segundo Resident  
Mr. Kunle Aderonmu, Legal Counsel for the Authority

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – APRIL 21, 2009**

**MOTION:** City Manager Lansdell moved for the approval of the minutes of the joint meeting of the Board of Directors, Executive Committee and User Committee on April 21, 2009 as written. The motion was seconded by City Manager Dolan and passed by unanimous voice vote.

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3b. **BUDGET PERFORMANCE REPORT – APRIL 30, 2009**

Finance Manager Walker related staff's recommendation to receive and file the Budget Performance Report as of April 30, 2009. She explained that, with the exception of legal costs due to unanticipated staff investigations, revenues and expenditures are on track with the budget; that approximately \$250,000 in savings is predicted at this time, however upcoming vacation leave and sick leave payoffs could affect the amount.

The Budget Performance Report as of April 30, 2009 was received and filed as written.

3c. **ANNUAL STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2009-2010**

Finance Manager Walker related staff's recommendation to approve the 2009-2010 Investment Policy and adopt Resolution No. 272. She advised that the proposed Policy was sent to the Authority's Treasurer for review and there was no comment and that there were no changes to the Policy adopted in 2008-2009.

**MOTION:** City Manager Dolan moved to approve the 2009-2010 Investment Policy and adopt Resolution No. 272. The motion was seconded by City Manager Lansdell and passed by unanimous voice vote.

**RESOLUTION NO. 272**

**A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY ADOPTING THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2009-2010 SUPERSEDING RESOLUTION 264**

3d. **STOCKS WITH STANCORP FINANCIAL GROUP, INC.**

Finance Manager Walker related staff's recommendation that the Executive Committee direct staff to sell 558 shares of Stancorp stock and authorize the Executive Director and Finance Manager to execute necessary documents in liquidating this investment. She provided background information on this matter including that the stocks are associated with the Authority's group term life insurance with Stancorp, previously Standard Life; that the Authority stopped receiving dividend checks from Stancorp after December 2004, most likely as a result of the move to the new facility and staff never inquired about it; and that, at this time, the Authority would receive approximately \$16,500. She clarified that the Keane organization would receive no share of the money.

City Manager Dolan stated his opinion that the shares should be sold, as the Authority's financial policy requires no ownership of stock.

**MOTION:** City Manager Dolan moved to direct staff to sell 558 shares of Stancorp stock and authorize the Executive Director and Finance Manager to execute the documents necessary to liquidate this investment. The motion was seconded by City Manager Lansdell and passed by unanimous voice vote.

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4. **EXECUTIVE DIRECTOR'S REPORT**

4a. Executive Director Mailloux reported on discussion at a meeting the Authority hosted with Area G communications representatives from Redondo Beach, El Segundo and Torrance (Inglewood did not attend) about a computer aided dispatch (CAD) integration program whereby dispatch information could be shared with other entities and the CAD and RMS could be integrated. He advised that the cities in attendance at the meeting are very interested and a cost estimate is forthcoming.

City Manager Dolan related his impression that this idea is something that the member cities' Police and Fire Chiefs should discuss.

Chief Ferguson advised that the L.A. Fire Chiefs have discussed this as something they would like to examine through the grant process.

Executive Director Mailloux clarified that discussions began with the communications groups to determine if it was logical, and there was interest.

4b. Executive Director Mailloux offered information on the status of the Punta Place Infrastructure Upgrade project, the Manhattan Beach Water Tower Infrastructure Upgrade Project and contract negotiations with the Communications Workers of America and Management Confidential bargaining groups.

5. **COMMENDATIONS**

None.

6. **NEW BUSINESS**

None.

7. **ADJOURNMENT**

The meeting was adjourned at 2:18 p.m.