

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE AND
THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive and User Committees convened in a regular joint session at 2:02 PM on Tuesday, September 20, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Mark Danaj, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
Interim City Manager Arnie Shadbeh, City of Hawthorne
Chief Chris Donovan, El Segundo Fire Department
Chief Robert Espinosa, Manhattan Beach Fire Department
Chief Eve Irvine, Manhattan Beach Police Department
Captain Mike Ishii, Hawthorne Police Department
Chief Ed Medrano, Gardena Police Department
Chief Mitch Tavera, El Segundo Police Department

Absent: Acting Chief Pete Bonano, Hermosa Beach Fire Department
Chief Bob Fager, Hawthorne Police Department
Chief Sharon Papa, Hermosa Beach Police Department

Also Present: Executive Director Ralph Mailloux
Operations Manager Shannon Kauffman
Administration Manager John Krok
Finance Manager Valerie Mohler
Mr. Carl Jacobson, City of El Segundo

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **Approval of Minutes – July 19, 2016**

The minutes of the joint meeting of the Executive and User Committees on July 19, 2016 were revised as follows: “Page 1, Also Present: Battalion Chief Mike Nagy, Culver City **Fire Department.**”

Regular Joint Meeting
of the Executive Committee
and the User Committee
September 20, 2017

MOTION: City Manager Lansdell moved to approve the minutes of July 19, 2016 as revised. The motion was seconded by Interim City Manager Shadbehr and passed by unanimous vote.

3b. **Budget Performance Report – July 31, 2016 and August 31, 2016**

Finance Manager Mohler presented the Budget Performance Report as of August 21, 2016 per written material of record.

MOTION: City Manager Lansdell moved to receive the Budget Performance Reports as of July 31, 2016 and August 31, 2016 as written. The motion was seconded by Interim City Manager Shadbehr and passed by unanimous vote.

3c. **Budget Carryovers from Fiscal Year 2015-2016**

Finance Manager Mohler provided the staff report with the recommendation that the Executive Committee approve carrying over the Fiscal Year 2015-2016 final year-end balances for capital projects in the amount of \$281,653 (as shown on the “Schedule of Carryover Appropriations Fiscal Year 2016-2017” attached to the staff report) to the current fiscal year. She clarified that these carryovers will be submitted for the Board of Directors’ approval during the mid-year budget review.

Executive Director Mailloux offered detailed information about the carryover item of a Backup Stand Alone Radio System for the communications center in the amount of \$142,246.

MOTION: Interim City Manager Shadbehr moved to approve the budget carryovers for Fiscal Year 2015-2016 in the amount of \$281,653 per the “Schedule of Carryover Appropriations Fiscal Year 2016-2017” attached to the staff report. The motion was seconded by City Manager Lansdell and passed by unanimous vote.

3d. **Approval of Management/Confidential MOU July 1, 2016 – June 30, 2019**

Executive Director Mailloux outlined the proposed changes to the Management Confidential Bargaining Group’s contract for 2016-2019. In answer to a question from City Manager Danaj, Mr. Mailloux provided clarification on the number of holidays awarded the Management Confidential Bargaining Group.

City Manager Lansdell related his understanding per the California Public Employees’ Pension Reform Act (PEPRA) that, as of January 2018, if management and bargaining groups fail to reach an agreement, public agencies can unilaterally require employees to pay one-half of normal cost of the CalPERS contributions.

The Executive Committee agreed to table discussion on this topic until the next meeting to obtain further information about the PEPRA requirements.

Regular Joint Meeting
of the Executive Committee
and the User Committee
September 20, 2017

4. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux shared information on the following items: the recent written examination for the position of Communications Operator; the plans for the transition of Culver City to the Authority effective February 1, 2017; and the forthcoming ES-Chat network. He provided updated information on the Interoperability Network of the South Bay (INSB).

Chief Medrano pointed out that additional cities have joined the INSB Joint Powers Authority since the time the Authority's member cities agreed to provide up-front funding for the 2011 Urban Area Security Initiative Grant (UASI) for the INSB and he related his opinion that, with the exception of Torrance, the additional cities should be asked to contribute in order to lessen the burden on the member cities.

Executive Director Mailloux explained his viewpoint that the Authority should manage the UASI Grant. Chief Medrano agreed.

5. **NEW BUSINESS**

None.

6. **CLOSED SESSION**

Per Government Code Section 54957.6, at 2:33 PM, the Executive Committee entered into a closed session to discuss labor negotiations for the Management Confidential Bargaining Group. The meeting returned to open session at 2:55 PM with no action taken in closed session.

7. **ADJOURNMENT**

The meeting was adjourned at 2:56 PM.