

**MINUTES OF A SPECIAL MEETING
OF THE EXECUTIVE COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee convened in a special session at 2:05 PM on Monday, December 18, 2017, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Sergio Gonzalez, City of Hermosa Beach
Acting City Manager Ed Medrano, City of Gardena
Acting City Manager Bruce Moe, City of Manhattan Beach
Acting City Manager Arnie Shadbehr, City of Hawthorne

Absent: None.

Also Present: Executive Director Ralph Mailloux
Finance Manager Scott Arbuckle
Administration Manager John Krok
Management Analyst George Gabriel, City of Manhattan Beach
Laura Kelly, Liebert Cassidy Whitmore

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Agenda Item No. 6, Closed Session, was considered out of order at this time.

6. **CLOSED SESSION**

Per Government Code Section 54957.6 (Conference Re Labor Negotiations), at 2:10 PM, the Executive Committee entered into a closed session to discuss the Communications Workers of America (CWA) and Teamsters Local 9-1-1 (Teamsters) contract negotiations with Laura Kelly, Liebert Cassidy Whitmore. The meeting returned to open session at 2:32 PM, with no action taken in closed session.

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Discussion returned to regular agenda order (2:33 PM).

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **Approval of Minutes-Regular Meeting November 15, 2017**

MOTION: Acting City Manager Medrano moved to approve the minutes of November 15, 2017 as written. The motion was seconded by Acting City Manager Shadbehr and passed by unanimous voice vote, with Acting City Manager Moe abstaining due to his lack of attendance at the meeting on November 15, 2017.

3b. **Budget Performance Report-November 30, 2017**

Finance Manager Arbuckle presented the Budget Performance Report as of November 30, 2017 per written material of record.

In answer to a question from Acting City Manager Shadbehr, Finance Manager Arbuckle confirmed that funding for the current Communications Workers of America (CWA) and Teamsters Local 9-1-1 (Teamsters) contract negotiations is included in the Fiscal Year 2017-2018 Budget.

MOTION: Acting City Manager Medrano moved to receive and file the Budget Performance Report as of November 30, 2017. The motion was seconded by Acting City Manager Moe and passed by unanimous voice vote.

3c. **Hermosa Beach Contract and Request for Legacy Discount**

Executive Director Mailloux provided background information on the proposed Hermosa Beach contract for 9-1-1 emergency communications services, including Hermosa Beach's request for a 10% legacy discount as included in City Manager Gonzalez's letter dated December 6, 2017 addressed to the Executive Committee (per written material of record), as well as the Executive Committee's direction at a previous meeting for the Executive Director to develop a new amount for Hermosa Beach's contract based on the newly-developed contract for services methodology for client cities and amortize the increased cost over five years beginning in 2018.

City Manager Gonzalez expressed Hermosa Beach's appreciation for the decision to amortize the increased cost of \$394,187 over five years beginning in 2018. He related Hermosa Beach's request for a 10% legacy discount, given that Hermosa Beach was an original member of the Authority and has contributed to the Authority's success. Mr. Gonzalez explained that, should the requested discount not be provided, the small city of Hermosa Beach will be forced to examine options for their 9-1-1 emergency communications services. In response to a question from Acting City Manager Medrano, City Manager Gonzalez clarified Hermosa Beach's request that the 10% legacy discount be provided at the end of the five-year amortization period.

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City Manager Gonzalez departed the meeting at 2:45 PM.

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Acting City Manager Moe suggested that, before it is finalized, the contract with Hermosa Beach be modified to include clarification on the due dates for Hermosa Beach's quarterly payments.

Acting City Manager Medrano stated that he could support giving Hermosa Beach a 10% legacy discount five years from now.

Acting City Manager Moe discussed that Hermosa Beach was given a break with amortizing the increased cost over five years and that the money saved by not providing a 10% legacy discount could be applied to the Authority's current bargaining group negotiations.

Acting City Manager Shadbehr expressed his lack of support for a 10% legacy discount. He voiced his opinion that amortizing the increased cost over five years is quite a bonus for Hermosa Beach.

There was a consensus of the Executive Committee to deny Hermosa Beach's request for a 10% legacy discount.

4. **EXECUTIVE DIRECTOR'S REPORT**

None.

5. **NEW BUSINESS**

None.

6. **CLOSED SESSION**

Considered earlier in the meeting (see page 1).

7. **ADJOURNMENT**

The meeting was adjourned at 2:46 PM.

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