

December 20, 2005

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:05 p.m. on December 20, 2005 in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Steve Burrell, City of Hermosa Beach
City Manager Geoff Dolan, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
City Manager Richard Prentice, City of Hawthorne
Captain Mike Effler, Hawthorne Police Department
Chief Dennis Groat, Manhattan Beach Fire Department
Chief Ernie Klevesahl, Manhattan Beach Police Department
Chief Michael Lavin, Hermosa Beach Police Department
Chief Rodney Lyons, Gardena Police Department
Chief Russell Tingley, Hermosa Beach Fire Department

Absent: None.

Also Present: Executive Director Ralph Mailloux
Personnel Training Manager Bonnie Agee
Finance/Accounting Manager John Gilbert
Technical Services Manager Jose Rivera
Mr. Kunle Aderonmu, Legal Counsel
Mr. Carl Jacobson, El Segundo Resident

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – NOVEMBER 15, 2005**

MOTION: City Manager Prentice moved to approve the minutes of November 15, 2005 as written. The motion was seconded by City Manager Lansdell and passed by unanimous vote.

3b. **MONTHLY FINANCIAL REPORT – NOVEMBER 2005**

Executive Director Mailloux advised that expenditures for 2005-2006 continue to be under budget.

The Monthly Financial Report as of November 2005 was received and filed as written.

3c. **REGIONAL TRAINING CENTER MONTHLY FINANCIAL REPORT - NOVEMBER 2005**

Executive Director Mailloux reported that Authority staff plans to meet with El Camino College representatives to discuss the status of their taking over the L.A. South Bay Regional Skills Center.

The Regional Training Center Monthly Financial Report as of November 2005 was received and filed as written.

3d. **RESOLUTION NO. 249 – 2005-2006 ANNUAL INVESTMENT POLICY**

Executive Director Mailloux explained that the proposed Resolution No. 249 is for annual maintenance purpose, and that no changes to the previous investment policy are included therein.

City Manager Dolan noted that the proposed resolution is required by State Law.

MOTION: City Manager Lansdell moved for the approval of Resolution No. 249 as written. The motion was seconded by City Manager Prentice and passed by unanimous vote.

RESOLUTION NO. 249

**A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE
SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS
AUTHORITY REGARDING THE ANNUAL STATEMENT OF
INVESTMENT POLICY**

4. NEW BUSINESS

4a. City Manager Dolan announced Chief Ernie Klevesahl's retirement as of Friday, December 23rd, after 34 years of service, 6 ½ with Manhattan Beach Police Department. Mr. Dolan presented Chief Klevesahl with a plaque and paper weight from the Authority in appreciation of his service to the member cities while on the User Committee.

4b. Chief Groat expressed his appreciation of the joint Executive/User Committee meetings, and of how well the communications center has been running. He thanked the city managers for their leadership and involvement related thereto.

Chief Klevesahl commented on the phenomenal progress the Authority has made over the last six years.

5. EXECUTIVE DIRECTOR'S REPORT

5a. Executive Director Mailloux reported on the status of the Infrastructure Upgrade Project, including the Beach Cities Health District and Gardena sites. He noted that an effort is being made to obtain grant funding for the Punta Place site.

5b. Executive Director Mailloux provided information on efforts to work with representatives from Motorola in the pursuit of various grant funds for interoperability.

City Manager Lansdell voiced his understanding that the Los Angeles County Sheriff's Department has experienced some difficulty with the interoperability system.

Chief Lavin noted that the Sheriff's Department does not have a tower that adequately accommodates interoperability coverage.

Regular Joint Meeting
of the Executive Committee
and the User Committee
December 20, 2005

Executive Director Mailloux mentioned that he has discussed interoperability with the County, but they will not approve it.

5c. Executive Director Mailloux related that Authority staff plans to meet with representatives from Hermosa Beach and Manhattan Beach regarding the idea of the Authority taking over the Reverse 9-1-1 system. He verified for City Manager Dolan that there is a privacy issue against using data base lists to notify residents and mentioned the time consuming nature of maintaining the lists.

In answer to a question from City Manager Burrell, Technical Services Manager Rivera clarified that residents having unlisted telephone numbers must authorize the inclusion of their numbers in the data base list.

City Manager Prentice asked if residents with unlisted telephone numbers could be contacted to see if they would like to be in the data base list.

City Manager Burrell pointed out that most people with unlisted telephone numbers do not know they will not receive emergency notifications via Reverse 9-1-1.

5d. Executive Director Mailloux mentioned that Authority staff plans to begin the 2006-2007 Budget process earlier than usual.

The Executive Committee agreed that the semi-annual meeting of the Board of Directors, the Executive Committee and the User Committee, to review the mid-year 2005-2006 Budget will be on Tuesday, January 17, 2006, 8:00 a.m.

6. **ADJOURNMENT**

The meeting was adjourned at 2:25 p.m. to Tuesday, January 17, 2006, 8:00 a.m.