

**MINUTES OF A REGULAR MEETING OF
THE INSB TECHNICAL COMMITTEE**

1. **CALL TO ORDER**

The Interoperability Network of the South Bay (INSB) Technical Committee convened in a joint session at 10:05 AM on Tuesday, March 14, 2017, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

2. **ROLL CALL**

Present: Member Chris Donovan, City of El Segundo
Member Jerry Edwards, City of Torrance
Member Debra Kochheim, City of Redondo Beach
Chairman Ralph Mailloux, SBRPCA-Cities of Gardena, Hawthorne and
Manhattan Beach

Absent: Member Milton McKinnon, City of Hermosa Beach
Member Josh Armstrong, City of Hawthorne

Also Present: Victor Bowers, Comcline
Bruce Cobb, Bearcom
Dennis Faro, City of Torrance
Jeff Fukasawa, Comcline
Ernest Gallo, City of Torrance
John Krok, SBRPCA

3. **POSTING OF THE AGENDA**

Mr. Mailloux confirmed that the agenda for this meeting was posted according to Brown Act requirements.

4. **CONSENT CALENDAR**

4a. **Approval of INSB Technical Committee Minutes – November 8, 2016**

MOTION: Chief Donovan moved to approve the INSB Technical Committee minutes of November 8, 2016 as written. The motion was seconded by Mr. Edwards and passed by unanimous voice vote, absent Mr. Armstrong, City of Hawthorne, and Chief McKinnon, City of Hermosa Beach.

4b. **Approval of Minutes – February 14, 2017**

Continued to the next meeting.

5. **ACTION ITEMS**

5a. Discuss and Make Recommendations on Updated Motorola Proposal – Five Site System

Referring to the “Questions Regarding the Motorola Proposal dated January 25th 2017” included in the agenda packet, Mr. Mailloux reported that he and Mr. Edwards reviewed Motorola’s updated proposal and the Motorola contract should be received for signature in the near future. Mr. Mailloux indicated that the \$5,000,000 grant for the Interoperability Network of the South Bay (INSB) should be awarded to the Authority in April 2017 and that the Authority’s member cities plan to reconfirm their commitment to pre-fund the grant.

Mr. Edwards discussed concerns that Motorola is denying they selected the recommended frequencies, that they would now like to charge for a load study and that they would like to select the frequencies “post-contract.” He posed the question as to how Motorola determined the twelve recommended frequencies if they never did a load study and noted that there is no assurance the recommended frequencies will be the ones used. Mr. Edwards pointed out that the INSB did not choose the frequencies, nor did the INSB determine if they would be sufficient to handle the loading.

Mr. Mailloux suggested that he and Mr. Edwards run point on the questions for Motorola, as well as others that arise. He noted the importance of addressing the proposed contract issues in a timely manner and invited others to participate in this process should they so desire.

Mr. Edwards explained that a load study was included in the original scope of work and Motorola was supposed to do one to design the system. He pointed out that, if Motorola has not done a load study, the project will be held up.

Mr. Fukasawa advised that Motorola was given a list of frequencies from which they chose the recommended ones. He related his impression that they picked the channels out of convenience without studying them much technically and noted that Motorola now wants to charge \$50,000 to \$100,000 for a load study, which would only take a few days.

Mr. Gallo questioned how Motorola came up with the twelve recommended channels. He stated his impression that they apparently took the cheap route and are liable.

Commenting that choosing frequencies “post contract” does not seem like the best way to move forward, Chief Donovan related his discomfort with Motorola at this time. He said that the questions, to him, are what the exposure will be to get the project off the ground and what it will take to eliminate the problems and get the questions answered.

In answer to a question from Chief Donovan, Mr. Edwards explained an additional concern pertaining to Motorola’s proposal to reduce the “talk in” sites from five to three for the Torrance area.

Mr. Fukasawa related his skepticism with the idea of going from a conventional system to portable radios due to coverage concerns.

Mr. Gallo stated his understanding that acceptance testing is included in Motorola’s proposed contract.

Mr. Mailloux suggested that he contact Mike Bravo at Motorola to discuss the questions and concerns.

Mr. Gallo confirmed that the Technical Committee could create an ad hoc subcommittee to talk to the vendor.

The Technical Committee appointed Mr. Mailloux and Mr. Edwards to an INSB Technical Committee ad hoc subcommittee to talk to Motorola.

- 5b. Discuss and Make Recommendations on Shovel-Ready Projects and
- 5c. Discuss Additional Infrastructure Costs

Mr. Mailloux and Mr. Edwards reviewed the list of shovel-ready projects. Mr. Mailloux noted that the SBRPCA does not need an upgrade and whether Torrance or Redondo Beach should get a grant to come into the network should be discussed. He advised that some of the items on the list will not be paid for by the INSB and recommended that the list of shovel-ready projects be forwarded to the INSB Finance Committee for consideration.

Mr. Fukasawa discussed fluctuating project costs, both increasing and decreasing.

Mr. Gallo stated his preference to use the highest price points when estimating costs. He indicated that the cost documentation will include both the current and forecasted budgets and which costs will and will not be shared.

Chief Donovan questioned how costs can be better formatted; recommended a running tally of costs with review dates; and asked that subscriber unit on-going maintenance and capital costs be submitted.

Mr. Gallo related plans to present proposed budget sheets for the INSB Governance Board's consideration on March 28th.

6. REPORTS

None.

7. ORAL COMMUNICATIONS

7a. Mr. Mailloux confirmed for Mr. Gallo that the completed sole source documents were returned to Mr. Ray Edey.

Mr. Gallo highlighted the need to contact Mr. Edey to discuss what the decision makers are looking for when awarding grants.

7b. Mr. Mailloux announced that Mr. John Krok will serve as the SBRPCA's alternate member to the INSB Technical Committee.

Mr. Edwards announced that Mr. Dennis Faro will serve as the City of Torrance's alternate member to the INSB Technical Committee.

Mr. Gallo advised that, in the absence of the chairman, the vice-chairman will run the INSB Technical Committee meetings.

8. **ADJOURNMENT**

The meeting was adjourned at 11:25 AM.