

**MINUTES OF A REGULAR MEETING OF THE
INTEROPERABILITY NETWORK OF THE SOUTH BAY**

1. **CALL TO ORDER**

The Interoperability Network of the South Bay (INSB) Technical Committee convened in a regular session at 10:05 AM on Tuesday, April 10, 2018, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

2. **ROLL CALL**

Present: Member Josh Armstrong, City of Hawthorne
Member Jerry Edwards, City of Torrance
Member Andy Harrod, City of Manhattan Beach
Member Debra Kochheim, City of Redondo Beach
Member Erick Lee, SBRPCA & City of Gardena
Alternate Member Landon Phillips, City of Hermosa Beach

Absent: Member Shawn Bonfield, City of El Segundo

Also Present: Mr. Gary Blankenship, Bearcom Service Manager
Mr. Victor Bowers, Commline
Alternate Member Dennis Faro, City of Torrance
Executive Director Ernest Gallo, INSB
Alternate Member John Krok, SBRPCA & City of Gardena
Alternate Member Robert Mendoza, City of Manhattan Beach
Officer Matt Slawson, Torrance Police Department

3. **POSTING OF THE AGENDA**

Executive Secretary Weeks confirmed that the agenda for this meeting was posted per Brown Act requirements.

4. **CONSENT CALENDAR**

4a. **Approval of Minutes –March 13, 2018**

MOTION: Member Harrod moved to approve the INSB Technical Committee meeting minutes of March 13, 2018. The motion was seconded by Alternate Member Phillips and passed by unanimous voice vote, absent Member Bonfield.

5. **ACTION ITEMS**

5a. **Logging Recording for the INSB Talk Groups**

Member Edwards explained that only primary channels will be recorded; that there will be no retrieval for discovery; that the SBRPCA will record the shared channels; and that the frequencies available on the dispatch consoles will be addressed once the fire channel line up is received.

Alternate Member Krok advised that information on the availability of recordings from the SBRPCA will be provided when the configuring of the dispatch consoles is completed.

5b. **Update Re 6th Site**

INSB Executive Director Gallo presented updated information on the 6th site, including the status of Derra Design's efforts to obtain a permit and the insurance requirements.

Mr. Victor Bowers, Commline, related his understanding that Commline is waiting to hear back from Motorola about the combiner. He commented on the cost and aesthetics associated with adding a third antenna.

Member Edwards stated his intent to obtain confirmation that adding a third antenna will not affect the go-live date.

5c. **DC Power at All 6 Sites**

Member Edwards explained that adding DC power at all 6 sites is outside the scope of the project grant and, therefore, the INSB Governance Board will consider the related cost in the near future. He confirmed for Member Lee that the 6th site will go live in September 2018, even in the event that the cost of the DC power is not approved. In answer to a question from Member Harrod, Member Edwards shared information on the amount of time the generators will run if power is lost.

6. **REPORTS**

6a. Alternate Member Phillips reported that the police channel line up is ready to go.

Mr. Victor Bowers, Commline, advised that frequency sharing will be determined after both the police and fire channel line-ups have been received.

8. **ORAL COMMUNICATIONS**

8a. INSB Executive Director Gallo reminded those present of the INSB Governance Board meeting on April 17, 2018, 10:00 AM, Torrance West Annex Commission Meeting Room.

Member Lee pointed out that attendance at the INSB Governance Board meeting on April 17th could be affected by the Los Angeles County Police Chiefs' meeting next week.

Executive Director Gallo related his understanding that Alternate Members of the INSB Governance Board plan to attend the meeting on April 17th.

8b. INSB Executive Director Gallo discussed financial matters associated with the INSB.

8c. Alternate Member Krok affirmed that the SBRPCA's dispatch console integration was completed. He noted that a firewall is needed.

Member Kochheim confirmed that Redondo Beach's dispatch consoles will be configured in time to meet the September 2018 go-live date.

9. **ADJOURNMENT**

The meeting was adjourned at 10:55 AM.