

**MINUTES OF A REGULAR MEETING
OF THE TECHNICAL COMMITTEE
OF THE INTEROPERABILITY
NETWORK OF THE SOUTH BAY**

1. **CALL TO ORDER**

The Technical Committee of the Interoperability Network of the South Bay (INSB) convened in a regular session at 10:05 AM on Tuesday, November 8, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

2. **ROLL CALL AND REPORT OF THE POSTING OF THE AGENDA**

Present: Member Josh Armstrong, City of Hawthorne
Member Jerry Edwards, City of Torrance
Member Debra Kochheim, City of Redondo Beach
Chairman Ralph Mailloux, Cities of Gardena, Hermosa Beach and Manhattan Beach

Absent: Member Chris Donovan, City of El Segundo.

Also Present: Mr. Victor Bowers, Commline
Mr. Mike Bravo, Motorola
Mr. Bruce Cobb, Bearcom
Mr. Jeff Fukasawa, Commline
Captain Mike Ishii, City of Hawthorne
Administration Manager John Krok, SBRPCA
Executive Director Ernest Gallo, INSB

3. **POSTING OF THE AGENDA**

Chairman Mailloux confirmed that the agenda for this meeting was posted according to Brown Act requirements.

4. **CONSENT CALENDAR**

4a. **Approval of Minutes – October 18, 2016**

MOTION: Chairman Mailloux moved to approve the INSB Technical Committee meeting minutes of October 18, 2016. The motion was seconded by Member Armstrong and passed by unanimous voice vote, absent Member Donovan.

5. **ACTION ITEMS**

5a. **Discuss and Develop Recommendations on the List of Priorities for the INSB Governance Board's Approval**

1. Discuss status and identify SOW changes to last 5-site system proposal:

Member Edwards, City of Torrance, outlined changes as follows:

1. Make sure Motorola understands that Phase II, which included Palos Verdes states and Inglewood, will not be used going forward.
2. Motorola will take another look at the 12 channels for the frequencies that were chosen.
3. Motorola will revise all maps to show seven cities.

Mr. Bravo, Motorola, discussed revisions to Motorola's maintenance services. He advised that they have been revised into packages and the proposal resembles the Advanced Package. He pointed out that console support was not included in maintenance services and Motorola will revisit this item.

Member Edwards explained that, in an effort to improve communications, alternative sites could be explored.

Executive Director Gallo related his concern that proposing alternatives at this point could result in delays that would eliminate potential funding. He confirmed that the wind load test for Torrance has been completed and that Motorola was made aware that Redondo Beach was not part of Phase I. He noted the importance of determining the number of subscriber units needed in a timely manner.

Mr. Fukasawa, Commline, stated his intent to examine the battery options for the recommended radios. He will provide Torrance with radio options in order to prepare a quote.

Member Edwards suggested that an updated Statement of Work be presented for the Governance Board's consideration at their next meeting.

Mr. Fukasawa pointed out that some technical specifications still need to be addressed.

Chairman Mailloux recommended that discussion of the remaining priorities be continued to a future meeting. He offered the following motion:

MOTION: Chairman Mailloux moved to recommend that discussion of Agenda Item No. 5a, Nos. 2 – 5, and the remaining agenda items, be continued to the next meeting. The motion was seconded by Member Edwards and passed by unanimous voice vote, absent Member Donovan.

Mr. Bravo advised that Motorola's revised proposal should be ready for review early in January 2017.

Mr. Fukasawa asked that Motorola's revised proposal include a price guarantee beyond 90 days.

2. Establish site preparation requirements and identify readiness:
3. Discuss and outline deployment plan options.
4. Define and set deadline for system inventory/audit report.
5. Discuss and prepare a list of “shovel ready” projects for funding.

Agenda Item No. 5a, 2 – 5 continued to the next meeting

5b. **Discuss Specifics of Each Priority, Provide Options and Develop Recommendations for the INSB Governance Board’s Approval**

1. Discuss status and identify SOW changes to last 5-site system proposal.
2. Establish site preparation requirements and identify readiness.
3. Discuss and outline deployment plan options.
4. Define and set deadline for system inventory/audit report.
5. Discuss and prepare a list of “shovel ready” projects for funding.

Agenda Item No. 5b continued to the next meeting.

5c. **Discuss Scope of Work with Motorola Representatives, Clarify the Area G Mission and Develop Recommendations for the INSB Governance Board’s Approval**

Agenda Item No. 5c continued to the next meeting.

6. **REPORTS**

None.

7. **ORAL COMMUNICATIONS**

None.

8. **ADJOURNMENT**

The meeting was adjourned at 11:08 AM.