

**MINUTES OF A REGULAR MEETING
OF THE INSB TECHNICAL COMMITTEE**

1. **CALL TO ORDER**

The Interoperability Network of the South Bay (INSB) Technical Committee convened in a regular session at 10:00 AM on Tuesday, November 14, 2017, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

2. **ROLL CALL**

Present: Member Josh Armstrong, City of Hawthorne
Member Jerry Edwards, City of Torrance
Member Andy Harrod, Manhattan Beach Police Department
Member Debra Kochheim, City of Redondo Beach (arrived at 10:15 AM)
Alternate Member Scott Martinez, El Segundo Fire Department
Member Milton McKinnon, City of Hermosa Beach

Absent: None.

Also Present: Mr. Victor Bowers, Commline
Alternate Member Dennis Faro, City of Torrance
Mr. Jeff Fukasawa, Commline
Mr. Carl Jacobson, El Segundo Resident
Administration Supervisor John Krok, SBRPCA
Alternate Member Robert Mendoza, City of Manhattan Beach
Mr. George Rosales, Hawthorne IT

3. **POSTING OF THE AGENDA**

Executive Secretary Weeks confirmed that the agenda for the meeting was posted according to Brown Act requirements.

4. **CONSENT CALENDAR**

4a. **Approval of Minutes – October**

Member McKinnon corrected page 2, paragraph 6, of the October 10, 2017 minutes to read, "...that the APX **900** radio should be considered for detectives..."

Member Edwards corrected page 2, paragraph 2, of the October 10, 2017 minutes to read, "...and that Torrance Fire Department **is** in favor of encryption."

MOTION: Member McKinnon moved to approve the minutes of October 10, 2017 as corrected. The motion was seconded by Member Armstrong and passed by unanimous voice vote, absent Member Kochheim.

5. **ACTION ITEMS**

None.

6. **REPORTS**

6a. Member Edwards reported that, per discussion at the recent INSB Operations Committee meeting, fire is scheduled to go live in August 2018. He pointed out that it will be necessary to determine alternate fire frequencies when the INSB frequencies are being built/tested.

Mr. Jeff Fukasawa, Commline, indicated that fire could utilize TAC 6 and 7 during the transition. He provided information on how the talk groups will be formatted.

Mr. Fukasawa explained that the radios will have aliases that show up on the consoles and that, if the radios are ordered in a timely manner, they should be received by mid January 2018.

6b. Mr. Jeff Fukasawa, Commline, reported that the subscriber unit information needed to place the order for the cities represented by the Authority is almost complete.

Member Kochheim Indicated that Redondo Beach's subscriber unit order will be presented for their City Council's consideration on November 21, 2017.

Member McKinnon advised that Hermosa Beach's subscriber unit order will be presented for the City Council's consideration this evening.

6c. Mr. Jeff Fukasawa, Commline, offered information on the need for and status of the letters of concurrence (LOCs). He related his understanding that the INSB Operations Committee agreed that, if there are no objections to the LOCs, the purchase of the Motorola cavity (combiner) equipment should proceed as scheduled.

At the request of Captain McKinnon, Member Edwards provided input regarding cavity equipment, including that it will eliminate interference to allow all 12 of the INSB frequencies to work within the three antennas.

6d. Mr. Jeff Fukasawa, Commline, clarified for Member Edwards that the link to and battery back up between South Bay Hospital and Torrance are scheduled to be installed on December 15, 2017.

6e. At the request of Member McKinnon, Mr. Jeff Fukasawa, Commline, shared information on the INSB's intra and inner communications.

7. **ORAL COMMUNICATIONS**

7a. Mr. Jeff Fukasawa, Commline, advised that, as part of the INSB site preparation, it will be necessary to move equipment and replace the 12V system at the Chevron site.

Member McKinnon introduced the idea of Chevron assisting with the cost of this project, since they are located in El Segundo and El Segundo is part of the INSB.

Mr. Fukasawa related Chevron's interest in joining the INSB. He estimated that the project at the Chevron site will cost approximately \$15,000.

It was agreed that Chevron's Fire Chief, Michael Druschel, should be contacted to inquire as to the Southern California Industrial Mutual Aid Organization (SCIMO) contact for the INSB Technical Committee meetings.

For security purposes, Mr. Fukasawa asked for a list of Torrance employees who will go to the Chevron site.

Member Edwards related his understanding that it will not be necessary for Torrance employees to go to the Chevron site.

7b. Mr. Jeff Fukasawa, Commline, provided input about code plugs. He noted that the identifiers for the entire INSB system have been blocked off.

7c. Mr. Jeff Fukasawa, Commline, explained the procedures for assigning the radios to be used on the INSB. He asked the departments to provide a list of their radio assignments.

7d. Member Armstrong related Hawthorne Police Department's desire for their entire system to be encrypted; but, the scanners will not work on encrypted channels.

Mr. Jeff Fukasawa, Commline, related his understanding that Hawthorne Police Department is looking into the idea of utilizing a red channel for simulcasting.

8. **ADJOURNMENT**

The meeting was adjourned at 10:45 AM.