

**MINUTES OF A REGULAR MEETING
OF THE FIRE TASK FORCE**

1. **CALL TO ORDER**

The Fire Task Force convened in a regular session at 8:35 a.m. on Tuesday, June 12, 2007, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Captain Brian Scott, Hermosa Beach Fire Department
Battalion Chief Ken Shuck, Manhattan Beach Fire Department

Absent: None.

Also Present: Executive Director Ralph Mailloux
Operations Manager Janey Hall
Personnel Training Manager Bonnie Agee
Communications Supervisor Gary Stevens
Acting Battalion Chief Dave Shenbaum,
Manhattan Beach Fire Department

2. **ACTION ITEMS**

2a. **APPROVAL OF MINUTES – APRIL 24, 2007***

The Fire Task Force minutes of April 24, 2007 were unanimously approved as written.

3. **EXECUTIVE DIRECTOR'S REPORT**

3a. Executive Director Mailloux reported that, due to scheduling problems on the part of the contractor, the Grandview Infrastructure Upgrade Project has been delayed for one month.

4. **ROUND TABLE DISCUSSION**

4a. Battalion Chief Shuck related Manhattan Beach Fire Department's appreciation of the services provided by the Authority.

4b. As discussed at a previous meeting, Battalion Chief Shuck recommended that, as a reminder to the incident commander on the fire ground, an effort be made to achieve an automated clock tone identifying ten-minute intervals (such as the 1033 incident tone) for major fire incidents involving rapid intervention crews (RICs).

4c. Battalion Chief Shuck provided input on his proposed changes to the run cards.

4d. Battalion Chief Shuck related his understanding that Area G has entered into an agreement with L.A. City Fire Department to provide rapid intervention crews (RICs) on big alarm fires and, in return, Area G will provide L.A. City Fire with five engines, two medic units and a battalion chief for immediate need emergencies at LAX.

4e. Operations Manager Hall requested input regarding the member fire departments' dispatching needs for the July 4th holiday.

4f. Communications Supervisor Stevens noted that Tiburon and West Net will be testing the West Net upgrade at 9:00 a.m. on June 13th, at which time West Net will be off line for approximately one hour.

4g. Captain Scott mentioned Hermosa Beach Fire Department's plans to purchase new Tait radios.

4h. Captain Scott advised that a study of the Hermosa Beach Fire Department's staffing is forthcoming.

4i. Captain Scott related Hermosa Beach Fire Department's appreciation of working with Manhattan Beach Fire Department.

4j. Battalion Chief Shuck shared information on upcoming staffing changes in the Manhattan Beach Fire Department. He noted that battalion chief, captain and firefighter exams will be offered next Fall.

4k. Battalion Chief Shuck related his appreciation of the Technical Services Department's efforts toward installing a Bendix King VHF radio in the Manhattan Beach Fire Department's command vehicle.

5. **ADJOURNMENT**

At 9:05 a.m., the meeting was adjourned to Tuesday, September 4, 2007, 9:00 a.m.