

**MINUTES OF A REGULAR MEETING  
OF THE FIRE TASK FORCE**

1. **CALL TO ORDER**

The Fire Task Force convened in a regular session at 8:50 AM on Tuesday, October 4, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Interim Chief Pete Bonano, Hermosa Beach Fire Department  
Battalion Chief Shawn Bonfield, El Segundo Fire Department  
Battalion Chief Mike Nagy, Culver City Fire Department

Absent: Firefighter/Paramedic James Craig, Manhattan Beach Fire Department

Also Present: Executive Director Ralph Mailloux  
Operations Manager Shannon Kauffman  
Administration Manager John Krok  
Staff Services Sandy Farley

2. **ACTION ITEMS**

2a. **Approval of Minutes – September 6, 2016**

**MOTION:** Battalion Chief Bonfield moved to approve the Fire Task Force minutes of September 6, 2016 as written. The motion was seconded by Interim Chief Bonano and passed by unanimous voice vote, absent Manhattan Beach Fire Department.

3. **EXECUTIVE DIRECTOR'S REPORT**

Continued until later in the meeting.

4. **OLD BUSINESS**

4a. In response to a question from Interim Chief Bonano, Operations Manager Kauffman explained that the placement of a mobile data computer (MDC) in Redondo Beach's communications center to connect to the Authority's computer aided dispatch (CAD) system was unsuccessful. She advised that the Fire Task Force should initiate other ideas to address this situation and Authority staff will implement them.

4b. Battalion Chief Bonfield presented updated information on the Fire Communications Plan.

Interim Chief Bonano discussed the need to reduce the amount of information provided over the air by the dispatchers and firefighters, especially with the forthcoming addition of Culver City.

The Fire Task Force agreed that the amount of information provided over the air should be refined.

## 5. **ROUND TABLE DISCUSSION**

5a. Interim Chief Bonano shared information on the possibility of Los Angeles County Fire Department providing Hermosa Beach's fire services. He noted that this item is scheduled to be considered by Hermosa Beach City Council on November 10<sup>th</sup>.

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Executive Director Mailloux arrived at 9:05 AM.

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5b. Battalion Chief Nagy advised that Culver City Council is scheduled to consider the topic of the Authority providing Culver City's 9-1-1 emergency services on October 10<sup>th</sup>.

5c. Battalion Chief Bonfield asked if the ES Chat Network will be data driven.

Administration Manager Krok explained that the ES Chat Network operates on both wifi and cellular. He noted that it will be possible to create chat groups on the Network.

Executive Director Mailloux explained that the ES Chat Network is a trial system and it will be tested in the near future.

## 3. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux reported on the status of the following items: the Interoperability Network of the South Bay (INSB); the Authority providing 9-1-1 emergency services to the City of Culver City; and the plans to transition Parking & Animal Control (PAC) off of a frequency and onto mobile data computers (MDCs).

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The meeting returned to regular agenda order at this time.

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## 6. **ADJOURNMENT**

The meeting was adjourned at 9:20 AM.