

**MINUTES OF A SPECIAL MEETING  
OF THE FIRE TASK FORCE**

1. **CALL TO ORDER**

The Fire Task Force convened in a special session at 1:40 p.m. on Tuesday, October 24, 2006, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Assistant Chief Jerry Gomez, Hermosa Beach Fire Department  
Battalion Chief Ken Shuck, Manhattan Beach Fire Department

Absent: None.

Also Present: Executive Director Ralph Mailloux  
Operations Manager Janey Hall  
Personnel/Training Manager Bonnie Agee  
Technical Services Manager Jose Rivera  
Communications Supervisor Gary Stevens

2. **ACTION ITEMS**

2a. **APPROVAL OF MINUTES – AUGUST 22, 2006\***

The Fire Task Force minutes of August 22, 2006 were unanimously approved as written.

3. **EXECUTIVE DIRECTOR'S REPORT**

3a. Executive Director Mailloux reported on the status of the Gardena Police Department and Grandview Infrastructure Upgrade Projects.

3b. Executive Director Mailloux provided input regarding discussion at a recent meeting with Manhattan Beach Finance Department about the Authority's invoicing process. He explained that quotes given to the member agencies and the actual prices on the invoices will be identical; that the Technical Services Department will no longer perform installations in specialty vehicles, but will follow through with current commitments and offer advice related thereto; and that the Technical Services Department will maintain the specialty vehicles once the warranties are up.

Battalion Chief Shuck expressed his concern that the Manhattan Beach Fire Department was not represented at the meeting between the Authority and the Manhattan Beach Finance Department.

3c. Executive Director Mailloux advised that he will be out of the office on general leave Friday, October 27, 2006. He can be reached via cell phone and Personnel/Training Manager Agee can be contacted in the office.

3d. Battalion Chief Shuck recommended that, as a reminder to the incident commander on the fire ground, an effort be made to achieve an automated clock tone identifying ten-minute intervals (such as the 1033 incident tone) for major fire incidents involving rapid intervention crews (RICs).

Assistant Chief Gomez mentioned the Hermosa Beach Fire Department's plans to enter into an agreement with L.A. City to use their RIC.

Technical Services Manager Rivera indicated that staff will look into this idea and report back to Executive Director Mailloux by Friday, October 27<sup>th</sup>.

3e. Technical Services Manager Rivera explained that a Morse code identifier that meets Federal Communications Commission requirements is available for the identification of fire frequencies. The Fire Task Force members have no objection.

3f. Assistant Chief Gomez and Battalion Chief Shuck related their concerns that a recent incident involving an assailant at Manhattan Beach Pier was incorrectly dispatched.

Battalion Chief Shuck suggested that the fire dispatcher also monitor the Manhattan and Hermosa Beach Police Department channels, as well as the Redondo Beach Fire Department channel.

Technical Services Manager Rivera explained that it is possible to monitor any police department channels that are on the consoles, hear the unselected desired channels and set the volume to a desired level. With regard to monitoring Redondo Beach Fire, Mr. Rivera explained that either the existing desktop radio would need to be connected to a radio that has the same capability as Redondo Beach, or additional hardware, such as a scanner, could be utilized.

#### 4. **ROUND TABLE DISCUSSION**

4a. Communications Supervisor Stevens introduced the idea of entering fire calls by common place names.

Battalion Chief Shuck agreed that the quickest way to enter fire calls should be utilized.

Executive Director Mailloux advised that staff will evaluate this process and report back to the Fire Task Force members.

5. **ADJOURNMENT**

The meeting was adjourned at 2:30 p.m., with the next meeting date yet to be determined.