

**MINUTES OF A REGULAR MEETING
OF THE POLICE TASK FORCE**

1. **CALL TO ORDER**

The Police Task Force convened in a regular session at 8:45 a.m. on Thursday, January 28, 2010, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

Present: Lt. Andy Harrod, Manhattan Beach Police Department
Sgt. Mark Mason, Manhattan Beach Police Department
Lt. Carlos Mendoza, El Segundo Police Department
Lt. Mike Saffell, Gardena Police Department
Lt. Scott Swain, Hawthorne Police Department
Lt. Tom Thompson, Hermosa Beach Police Department

Absent: None.

Also Present: Acting Director Bonnie Agee
Operations Manager Shannon Kauffman
Staff Services John Krok
Lead Technician Ken Shearen

2. **ACTION ITEMS**

2a. **Approval of Police Task Force Minutes – September 24, 2009* and December 3, 2009***

The Police Task Force minutes of September 24, 2009 and December 3, 2009 were approved as written.

3. **EXECUTIVE DIRECTOR'S REPORT**

Acting Director Agee reported on the status of the Punta Place and Manhattan Beach Water Tower Infrastructure Upgrade Projects.

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Lt. Harrod introduced Sgt. Mark Mason, Manhattan Beach Police Department.

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4. **ROUND TABLE DISCUSSION**

4a. Sgt. Mason encouraged the communications operators to dispatch available units, not motors, to calls; however, motors can be sent if no units are available.

4b. Lt. Harrod mentioned difficulties in transmitting on Manhattan Beach Parking & Animal Controls Services' (PACS) radios, particularly when trying to interact with Hermosa Beach.

Lt. Thompson noted that Hermosa Beach's main frequency is not working well. He related his understanding that PACS will go to UHF if El Segundo returns to the Authority.

Lead Communications Technician Shearen explained that problems have not shown up in field tests and, in fact, there has been a net gain with the new base stations. He suggested that radios be checked for broken antennas.

Acting Director Agee advised that Hermosa Beach will be moved from Channel 10 to Channel 5 on Friday and Saturday nights from 2300 to 0300. She affirmed that staff will examine these problems and report back.

4c. Lt. Thompson sadly announced Lt. Tim Turek's passing.

4d. Lt. Thompson related Hermosa Beach Police Department's plans to offer an examination for the position of lieutenant in the near future.

4e. Lt. Thompson advised that Hermosa Beach Police Department plans to purchase new Tait portable radios.

Lead Technician Shearen verified that parts for the Motorola MTS 2000 portable radios are becoming obsolete and that Authority staff is meeting with Motorola today to discuss the possibility of a long-term lease for radios and repairs, which could include the buy back of some old equipment.

5. **INFORMATION ONLY ITEMS**

5a. **Follow Up Re Tape Recordings on Hold**

Operations Manager Kauffman requested input on the status of the departments' tape recordings on hold.

Hawthorne and Manhattan Beach will follow up and report back; Gardena's should be completed by the next Police Task Force meeting; and Hermosa Beach has already provided this information to Authority staff.

6. **ADJOURNMENT**

The meeting was adjourned at 9:07 a.m.