

**MINUTES OF A REGULAR MEETING  
OF THE POLICE TASK FORCE**

1. **CALL TO ORDER**

The Police Task Force convened in a regular session at 8:31 a.m. on Thursday, April 23, 2009, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Lt. Mike Saffell, Gardena Police Department  
Lt. Gary Tomatani, Hawthorne Police Department

Absent: Sgt. Brian Klatt, Manhattan Beach Police Department  
Sgt. Raul Saldana, Hermosa Beach Police Department

Also Present: Executive Director Ralph Mailloux  
Administration Manager Bonnie Agee  
Operations Manager Shannon Kauffman  
Technical Services Manager Jose Rivera  
Staff Services John Krok

2. **ACTION ITEMS**

2a. **Approval of Police Task Force Minutes – March 26, 2009**

The Police Task Force minutes of March 26, 2009 were approved as written, absent Sgt. Klatt and Sgt. Saldana.

3. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux reported on the following: the Board of Directors' approval of the Authority's 2009-2010 Budget; the Federal Communications Commission's approval of the Authority's request for only minimal equipment on the three newly-acquired frequencies, with the funding to purchase the remaining equipment for the frequencies included in the 2009-2010 Budget; the status of the Punta Place and Manhattan Beach Water Tower Infrastructure Upgrade Projects; and the Authority's application for \$2,250,000 in Federal public safety answering point (PSAP) stimulus funding.

4. **ROUND TABLE DISCUSSION**

4a. Lt. Tomatani noted Hawthorne's upcoming DUI/CDL checkpoint the evening of April 24, 2009.

4b. Lt. Tomatani requested additional mobile data computer (MDC) instruction books.

Executive Director Mailloux and Administration Manager Agee advised that updated MDC instruction books will be available in the near future.

4c. Lt. Tomatani related Hawthorne Police Department's Traffic Division's apologies for ?? operations on Channel 2 the afternoon of April 22<sup>nd</sup>.

4d. Technical Services Manager Rivera provided input on the status of efforts to address sporadic interference on Gardena Police Department's Frequency 3.

Lt. Saffell requested that, prior to moving Gardena to another frequency, the interference be monitored until the next Police Task Force meeting to determine how often it occurs.

4e. Technical Services Manager Rivera shared information on the status of the automatic vehicle location (AVL) testing.

4f. Executive Director Mailloux mentioned that repairs to the Authority's generator to alleviate exhaust at Hawthorne Police Department have been completed.

4d. Executive Director Mailloux and Technical Services Manager Rivera shared information about difficulties associated with invoicing for vehicle build outs. The importance of working together to reduce the problems was emphasized.

5. **INFORMATION ONLY ITEMS**

None.

6. **ADJOURNMENT**

The meeting was adjourned at 8:52 a.m.