

**MINUTES OF A REGULAR MEETING  
OF THE POLICE TASK FORCE**

1. **CALL TO ORDER**

The Police Task Force convened in a regular session at 8:30 AM on Thursday, June 23, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Sgt. Hank Crossett, Manhattan Beach Police Department  
Lt. Ray Garcia, El Segundo Police Department  
Captain Mike Ishii (8:37 AM)  
Sgt. Lance Phillips, Hermosa Beach Police Department

Absent: Sgt. Rodney Gonsalves, Gardena Police Department

Also Present: Operations Manager Shannon Kauffman  
Administration Manager John Krok  
Staff Services Sandy Farley

2. **ACTION ITEMS**

2a. **Approval of Minutes – May 26, 2016**

**MOTION:** Sgt. Phillips moved to approve the Police Task Force minutes of May 26, 2016 as written. The motion was seconded by Sgt. Crossett and passed by unanimous voice vote.

3. **EXECUTIVE DIRECTOR'S REPORT**

None.

4. **ROUND TABLE DISCUSSION**

4a. Operations Manager Kauffman invited requests for July 4<sup>th</sup>.

Sgt. Phillips related Hermosa Beach Police Department's request for a back-up channel on July 4th due to previous problems on various channels. He noted that Los Angeles County Sheriff's Department will be assisting Hermosa Beach on July 4th and it is important they have the ability to talk on Hermosa's Channel.

Administration Manager Krok advised that many of the problems previously experienced by Hermosa Beach Police Department have been resolved.

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Operations Manager Kauffman recommended that a test be performed prior to July 4<sup>th</sup> to ensure Los Angeles County Sheriff's Department can talk on it.

Operations Manager Kauffman advised that El Segundo is scheduled to operate without a dispatcher on Tactical Channel 6 from 10:00 AM to 11:00 PM on July 4<sup>th</sup>.

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Captain Ishii arrived at 8:37 AM.

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4b. Sgt. Crossett reported on problems with the activation of the emergency button on Manhattan Beach Police Department's portable radios.

Administration Manager Krok requested an updated list of the assignments for Manhattan Beach Police Department's portable radios. He explained that the identification of the radio user shows up as generic if it is unassigned and asked to be notified when this type of problem occurs.

5. **INFORMATION ONLY ITEMS**

None.

6. **ADJOURNMENT**

The meeting was adjourned at 8:25 AM.