

**MINUTES OF A REGULAR MEETING
OF THE POLICE TASK FORCE**

1. **CALL TO ORDER**

The Police Task Force convened in a regular session at 8:32 a.m. on Thursday, October 23, 2008, in the second floor conference room at the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Sgt. Brian Klatt, Manhattan Beach Police Department
Lt. Mike Saffell, Gardena Police Department
Sgt. Raul Saldana, Hermosa Beach Police Department
Lt. Gary Tomatani, Hawthorne Police Department

Absent: None.

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Operations Manager Shannon Kauffman
Technical Services Manager Jose Rivera
Staff Services Gary Stevens

2. **ACTION ITEMS**

2a. **Approval of Police Task Force Minutes – September 25, 2008**

The Police Task Force minutes of September 25, 2008 were approved as written.

3. **EXECUTIVE DIRECTOR'S REPORT**

3a. Executive Director Mailloux reported on the status of the Punta Place Communications Site Project which, he estimated, should be completed by spring 2009.

3b. Executive Director Mailloux provided input on the development of a new Frequency Allocation Plan, including the requirement to move frequencies to UHF by 2012.

The Police Task Force members agreed to meet with representatives from the Fire Task Force and User Committee on Thursday, November 13th, 9:00 a.m., to discuss the Frequency Allocation Plan.

Executive Director Mailloux asked the Police Task Force members to assist in insuring that representatives from the member departments attend the Frequency Allocation Plan meeting.

4. **ROUND TABLE DISCUSSION**

4a. Operations Manager Kauffman noted the upcoming DUI Task Force on October 31, 2008.

4b. Sgt. Klatt clarified that the Holiday fireworks on Manhattan Beach Pier will take place on December 14, 2008.

4c. Technical Services Manager Rivera thanked the member departments for their efforts to submit repair requests over the internet and he asked that officers be reminded of this capability.

4d. Staff Services Stevens and Technical Services Manager Rivera shared information regarding the recent cut over to the new Tiburon computer aided dispatch (CAD).

5. **INFORMATION ONLY ITEMS**

None.

6. **ADJOURNMENT**

The meeting was adjourned at 8:48 a.m.