

**MINUTES OF A REGULAR MEETING
OF THE POLICE TASK FORCE**

1. **CALL TO ORDER**

The Police Task Force convened in a regular session at 8:54 a.m. on Thursday, December 9, 2010, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Lt. Andy Harrod, Manhattan Beach Police Department
Captain Mike Ishii, Hawthorne Police Department
Lt. Dan Kim, El Segundo Police Department
Lt. Steve Prendergast, Gardena Police Department

Absent: None.

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Operations Manager Shannon Kauffman
Technical Services Manager Jose Rivera
Communications Technician Ken Shearen
Staff Services Gary Stevens

2. **ACTION ITEMS**

2a. **Approval of Police Task Force Minutes – October 28, 2010**

The Police Task Force minutes of October 28, 2010 were approved as written.

3. **EXECUTIVE DIRECTOR'S REPORT**

3a. Executive Director Mailloux reported on: the City of Inglewood's request for a formal survey on consolidating into the Authority; the discussions with the City of Compton about the Authority providing their 9-1-1 emergency services; the issues with Tiburon, such as delays in El Segundo's computer aided dispatch/records management system (CAD/RMS) interface and software

upgrades to allow smart phone notifications; and the discussions with the City of Hawthorne regarding the maintenance of the CAD/RMS.

Captain Ishii stated that, pending City Council approval, Hawthorne hopes to hire an information technology manager and that Hawthorne will be contacting representatives from the member agencies to discuss problems they are experiencing with the CAD/RMS.

4. **ROUND TABLE DISCUSSION**

4a. Lt. Prendergast offered information on the status of the new video monitoring system in Gardena.

Executive Director Mailloux advised that the Authority is looking into the possibility of providing video monitoring for the member agencies. He mentioned that State funding could possibly be used for a video monitoring wall.

4b. Technical Services Manager Rivera related that the radio re-programming to reflect the change from Channel 3 to Channel 7 has been completed in Gardena and that the patch is tentatively scheduled to be turned off on December 15th.

Lt. Prendergast asked if the patch can remain for a few weeks, at least until Hawthorne's radios are re-programmed. He noted the importance of reminding officers that Gardena is on Channel 7.

Operations Manager Kauffman commented on the need for the extra channel, particularly during the Holidays. However, the patch could remain unless the channel is needed.

Lt. Prendergast indicated that he would be more comfortable with keeping the patch and allowing the departments to use the channel when needed.

Technical Services Manager Rivera verified that Authority staff will distribute a memorandum notifying the member departments that the patch will remain unless the channel is needed.

4c. In response to a question from Lt. Kim, Technical Services Manager Rivera affirmed his intent to obtain input regarding the idea of installing a radio public address system at El Segundo Police Department.

4d. Staff Services Stevens thanked the member agencies for sending representatives to the recent mobile data computer (MDC) training. He advised that most of the changes to the MDCs have been made and related that some of the members would like a Code 3 button on the MDCs.

Following a brief discussion, the Police Task Force members agreed not to install a Code 3 button on the MDCs.

4e. Lt. Harrod noted Manhattan Beach Police Department's request for a channel for the Holiday fireworks display on Sunday, December 12th.

4f. Lt. Kim shared information on the scheduled implosion in El Segundo off of Vista Del Mar and 45th Street on December 16th, including plans to request a tactical channel.

4g. Lt. Kim noted that El Segundo Police Department supervisors have been instructed not to call the Authority at (310) 978-1987 for information about calls. It would be more expeditious to call the 7-digit El Segundo line.

4h. Lt. Prendergast mentioned that, after relocating to Hawthorne during Gardena's remodeling, Gardena's jailers will return to Gardena on December 12th.

4i. Lt. Prendergast indicated that minor complaints have been received about some of the Authority's new communications operators.

Executive Director Mailloux offered input regarding the transition of El Segundo's dispatchers into the Authority.

Operations Manager Kauffman asked that officers contact the communications supervisors with any dispatching complaints.

4j. Operations Manager Kauffman noted the upcoming Holiday DUI Task Forces on December 17th through 23rd and December 27th through 31st.

4k. Operations Manager Kauffman asked that, rather than advising they are "out with a vehicle," officers specify what they are doing.

5. **INFORMATION ONLY ITEMS**

None.

6. **ADJOURNMENT**

The meeting was adjourned at 9:33 a.m.