A G E N D A REGULAR JOINT MEETING OF THE BOARD OF DIRECTORS, EXECUTIVE COMMITTEE AND USER COMMITTEE TUESDAY, MARCH 21, 2017, 2:00 PM SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY SECOND FLOOR CONFERENCE ROOM 4440 W. BROADWAY, HAWTHORNE, CA

1. CALL TO ORDER

2. PUBLIC DISCUSSION

Anyone wishing to discuss items of interest to the public within the Executive Committee's jurisdiction may do so at this time. Comments shall be limited to five minutes per speaker.

3. ACTION ITEMS

- 3a. Approval of Minutes February 21, 2017*
- 3b. Budget Performance Report February 28, 2017*
- 3e. <u>Hermosa Beach Contract*</u>
- 4. **EXECUTIVE DIRECTOR'S REPORT**
- 5. **NEW BUSINESS**

6. ADJOURNMENT

7. <u>CLOSED SESSION</u> Conference Re: Personnel Matters Pursuant to Government Code Section 54957.6 (Executive Director Evaluation)

*Written material attached. **Written material distributed in closed session.

Posting Place: Posting Date/Time: Signature:

Aph Millers

Ralph Mailloux, Executive Director

4440 W. Broadway, Hawthorne, CA 90250 March 15, 2017/3:00 PM

MINUTES OF A REGULAR JOINT MEETING OF THE BOARD OF DIRECTORS, EXECUTIVE COMMITTEE AND USER COMMITTEE

1. CALL TO ORDER

The Board of Directors, Executive Committee and User Committee convened in a regular joint session at 2:35 PM on Tuesday, February 21, 2017, in the second floor conference room at the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

- Present: Mayor Pro Tem Hadair Awad, City of Hawthorne Mayor David Lesser, City of Manhattan Beach Councilman Dan Medina, City of Gardena City Manager Mark Danaj, City of Manhattan Beach City Manager Mitch Lansdell, City of Gardena City Manager Arnie Shadbehr, City of Hawthorne Chief Scott Bixby, Culver City Police Department Chief Chris Donovan, El Segundo Fire Department Chief Robert Espinosa, Manhattan Beach Fire Department Chief Bob Fager, Hawthorne Police Department Assistant Chief Ron Iizuka, Culver City Police Department Chief Eve Irvine, Manhattan Beach Police Department Chief Ed Medrano, Gardena Police Department Chief Sharon Papa, Hermosa Beach Police Department Chief Dave White, Culver City Fire Department
- Absent: Chief Pete Bonano, Hermosa Beach Fire Department Chief Mitch Tavera, El Segundo Police Department
- Also Present: Executive Director Ralph Mailloux Operations Manager Shannon Kauffman Administration Manager John Krok Finance Manager Valerie Mohler Captain Mike Ishii, Hawthorne Police Department Mr. Carl Jacobson, City of El Segundo

2. PUBLIC DISCUSSION

None.

3. ACTION ITEMS

3a. Approval of Minutes – January 17, 2017

MOTION: City Manager Lansdell moved to approve the minutes of January 17, 2017 as written. The motion was seconded by City Manager Danaj and passed by unanimous voice vote.

3b. Budget Performance Report – January 31, 2017

Finance Manager Mohler presented the staff report per written material of record. She advised that, as of January 31, 2017, revenue and expenses are within the budgeted amounts and a budgetary savings in salaries and benefits is anticipated at year-end.

MOTION: City Manager Lansdell moved to receive and file the Budget Performance Report as of January 31, 2017. The motion was seconded by City Manager Danaj and passed by unanimous voice vote.

3c. Mid-Year Budget Performance Report/Fiscal Year 2016-2017

Executive Director Mailloux presented the Mid-Year Budget Performance Report as of December 31, 2016. He explained that the budget is on track and savings in the salary and benefits are anticipated at year-end.

Mayor Lesser related his delight with Culver City's forthcoming transition to the Authority. He asked if any mechanical issues are anticipated as a result of the transition.

Executive Director Mailloux shared information on the Authority's efforts to increase staffing levels and planned changes to the manner in which Manhattan Beach and Hermosa Beach Parking and Animal Control (PAC) operate as a result of Culver City's transition to the Authority.

MOTION: Mayor Lesser moved to receive and file the Mid-Year Budget Performance Report as of December 31, 2016. The motion was seconded by Mayor Pro Tem Awad and passed by unanimous voice vote.

3d. Audited Financial Statements Year Ended June 30, 2016

Finance Manager Mohler presented the staff report on the Audited Financial Statements for the Year Ended June 30, 2016 per written material of record.

MOTION: Mayor Lesser moved to receive and file the Audited Financial Statements and Management Report for the Year Ended June 30, 2016. The motion was seconded by Mayor Pro Tem Awad and passed by unanimous voice vote.

3e. Hermosa Beach Contract

Chief Papa advised that Hermosa Beach has a new interim city manager and Hermosa Beach Fire Department might transition to Los Angeles County Fire Department, which could impact Hermosa Beach's contract with the Authority. Noting that Hermosa Beach has always been responsive in paying their assessments, Chief Papa requested clarification on the new cost methodology for client cities and what Hermosa Beach will pay as a result thereof.

City Manager Danaj recalled that, per discussion at a previous meeting, he and Executive Director Mailloux were to meet with Interim City Manager Jalili and report back to the Executive Committee.

Chief Papa related her understanding that this has not yet happened.

Executive Director Mailloux pointed out that Hermosa Beach is in the process of selecting a new city manager. He stated his desire to meet with Interim City Manager Jalili as soon as possible to discuss Hermosa Beach's contract.

Regular Joint Meeting of the Board of Directors, Executive Committee and User Committee February 21, 2017

4. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux presented updated information on the status of the City of Culver City's upcoming transition to the Authority on March 1, 2017 and the Interoperability Network of the South Bay (INSB), including the funding plans for the \$5,000,000 Homeland Security grant to be awarded to the Authority for the INSB.

Chief Medrano pointed out thatnew cities coming into the Authority could also be asked to contribute to the up-front funding for the grant.

Chief Fager suggested that the previous plan for the member cities to provide up-front funding for the grant be re-confirmed by their police chiefs.

Executive Director Mailloux related his understanding that the grant paperwork will be submitted for signatures in the near future and that the grant will have a two-year performance period.

City Manager Danaj re-affirmed Manhattan Beach's plans to provide up-front funding for the grant.

Mayor Lesser stated his willingness to present this item to Manhattan Beach City Council for re-affirmation if need be.

City Manager Lansdell related Gardena's continued support of the previous plan to assist in pre-funding the grant.

5. **NEW BUSINESS**

None.

6. ADJOURNMENT

The meeting was adjourned at 2:35 PM.



TO: Executive Committee

THROUGH: Ralph Mailloux

FROM: Valerie Mohler

DATE: March 21, 2017

SUBJECT: Budget Performance Report/ February 28, 2017

RECOMMENDATION:

Receive and file the attached Budget Performance Report as of February 28, 2017.

FISCAL IMPLICATION:

Overall, revenues and expenses are within the budgeted amounts. Some line accounts, such as Vacation payoff and overtime, have budget overruns, which should be offset by savings in other accounts at year-end.

BACKGROUND:

If solely based on a 12-month operating cycle, both revenues and expenses should be at the 66.67% mark with 33.33% balance available in the budget. However, depending on the nature and the timing of when revenues are received or when expenses are incurred and recorded, variances could occur.

DISCUSSION:

Attachment 1 shows that, as of this reporting period, revenue is approximately \$1.6 million over expenses and encumbrances. The third quarter assessments have been received, with only 15% remaining to be billed; for El Segundo and Hermosa Beach, 25% remains to be billed, per established schedules. Culver City will be billed for the full assessment for fiscal year 2016-2017 in March. The

revenue excess over expenses is supposed to fund the Authority's activities through the end of March, including capital outlay. As shown on this summary schedule, overall, expenses for each department are within the budget allocation; although, overruns in some line accounts should be offset by savings in other accounts.

Attachment 2 shows revenues are on track with the budget, except for Reimbursements for Billable Parts, which are offset by expenses under Parts Billing. Sprint Wireless Reimbursement and GST Annual Maintenance will be billed to participating agencies with their fourth quarter assessments.

Attachment 3 shows the details by department/by account and the variances between the budget and the actual expenses. Some of the variances in the Salaries & Benefits category may be attributed to salary savings from vacant positions. Salary savings may be offset by higher overtime costs due to minimum manning requirements. Some of the variances in the Supplies & Services category may be attributed to when supplies are purchased or when services are rendered. Parts billing as noted above is offset by revenues as are Sprint Wireless Reimbursable, Verizon Wireless Reimbursable and GST Annual Maintenance.

Staff is available to respond if you have any questions.

Attachments: Attachment 1– Budget Performance Summary Attachment 2 – Revenue Status Report (pages 1-2) Attachment 3 – Expenditure Status Report (page 1-5)

SBRPCA SUMMARY BUDGET PERFORMANCE REPORT **FEBRUARY 28, 2017**

AMENDED CURRENT YTD PERCENT **ACCOUNT DESCRIPTION** BUDGET MONTH ACTUAL ENCUM BALANCE BALANCE TOTAL REVENUE 25,088 \$ 8,076,127 \$ \$ 1,562,036 16.21% \$ 9,638,163 \$ -**EXPENSE SUMMARY:** Administration \$ \$ Salaries & Benefits 949.720 \$ 79.698 \$ 645.577 \$ 304.143 32.02% Supplies/Services/Equipment 668,601 34,092 501,469 167,132 25.00% **Total Expenses - Administration** \$ 1,618,321 \$ 113,790 \$ 1,147,046 \$ \$ 471,275 29.12% -Operations \$ 6,316,206 \$ 3,847,583 \$ \$ 39.08% Salaries & Benefits 450,742 \$ 2,468,623 Supplies/Services/Equipment 13,817 55.99% 226,902 99.853 127,049 \$ 464,559 **Total Expenses - Operations** 6,543,108 \$ \$ 3,947,436 \$ \$ 2,595,672 39.67% -**Technical Services** Salaries & Benefits \$ 1,043,846 \$ 50,894 \$ 612,638 \$ \$ 431,208 41.31% Supplies/Services/Equipment 642.560 246,251 659.329 (16,769)-2.61% **Total Expenses - Technical Services** \$ \$ 1,686,406 \$ 297,144 \$ 1,271,967 \$ -414,439 24.58% **Total Operating Expenses** \$ 9,847,835 \$ 875,493 \$ 6,366,449 \$ \$ 3,481,386 35.35% -\$ 381,653 \$ 80,307 \$ 51.82% **Capital Outlay** -\$ 103,555 \$ 197,791 **GRAND TOTAL** 3,679,177 \$ 6,446,756 \$ 103,555 \$ 35.97% 10,229,488 \$ 875,493 \$ RECAP Administration \$ 1.618.321 \$ 113.790 \$ 1.147.046 \$ \$ 471.275 29.12% -Operations 6.543.108 464.559 3.947.436 2.595.672 39.67% _ **Technical Services** 1,686,406 297,144 1,271,967 414,439 24.58% 51.82% Capital Outlay 80,307 103,555 197,791 381,653 **TOTAL EXPENSES** \$ 10,229,488 \$ 875,493 \$ 6,446,756 \$ 103.555 3,679,177 35.97% Salaries & Benefits \$ 8.309.772 \$ 5.105.798 \$ \$ 3.203.974 38.56% 581.333 \$ -277,412 18.04% Supplies/Services/Equipment 1,538,063 294,160 1,260,651 Capital Outlay 381.653 80.307 103.555 197.791 51.82% **TOTAL EXPENSES** 10,229,488 \$ 875,493 6,446,756 \$ 103,555 \$ 3,679,177 35.97% \$ \$ YTD REVENUES OVER YTD EXPENSES \$

1,629,371

Attachment 1

Attachment 1

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Revenue Status Report

Page:

1

South Bay Regional PCA 2/1/2017 through 2/28/2017

10 SBRPCA Enterprise Fund

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
10-50 Administration					
10-50-111 Administration					
10-50-111-4110 Gardena	2,391,301.00	0.00	2,032,605.85	358,695.15	85.00
10-50-111-4120 Hawthorne	3,359,598.00	0.00	2,855,658.30	503,939.70	85.00
10-50-111-4130 Manhattan Beach	1,703,280.00	0.00	1,447,788.00	255,492.00	85.00
10-50-111-4140 Hermosa Beach	671,081.00	0.00	503,310.75	167,770.25	75.00
10-50-111-4145 El Segundo	1,271,063.00	0.00	953,297.25	317,765.75	75.00
10-50-111-4150 El Camino Community College	16,000.00	679.69	742.56	15,257.44	4.64
10-50-111-4151 Palos Verdes Estates Annual Maint	1,330.00	0.00	0.00	1,330.00	0.00
10-50-111-4152 Medical Director Services/Hermosa Beach	0.00	0.00	25,000.00	-25,000.00	0.00
10-50-111-4153 Medical Director Service/Manhattan Beach	0.00	0.00	25,000.00	-25,000.00	0.00
10-50-111-4154 Medical Director Services/El Segundo	0.00	0.00	25,000.00	-25,000.00	0.00
10-50-111-4210 Investment Earnings (LAIF)	7,500.00	0.00	9,087.57	-1,587.57	121.17
10-50-111-4220 POST Reimbursements	600.00	0.00	0.00	600.00	0.00
10-50-111-4230 Bond Expenses (Reimbursements)	5,000.00	0.00	0.00	5,000.00	0.00
10-50-111-4255 Unrealized Gain/Loss on Investments	0.00	0.00	-1,473.11	1,473.11	0.00
10-50-111-4410 Vending Machine Revenue	4,500.00	674.80	2,486.45	2,013.55	55.25
10-50-111-4430 Other Miscellaneous Revenue	5,000.00	1.61	76.54	4,923.46	1.53
Total Administration	9,436,253.00	1,356.10	7,878,580.16	1,557,672.84	83.49

10-60 Operations

10-60-211 Communications Center

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
10-60-211-4215 DUI Reimbursement-Overtime	5,000.00	0.00	1,880.52	3,119.48	37.61
10-60-211-4435 Reimbursements Sprint Wireless	72,000.00	0.00	0.00	72,000.00	0.00
10-60-211-4440 Reimbursements/Verizon Wireless	3,500.00	0.00	0.00	3,500.00	0.00
Total Operations	80,500.00	0.00	1,880.52	78,619.48	2.34
10-70 Technical Services					
10-70-311 Technical Services					
10-70-311-4360 Reimbursements for Billable Parts	75,000.00	23,731.99	192,408.71	-117,408.71	256.54
10-70-311-4365 Reimbursements for Vehicle Antennas	6,000.00	0.00	0.00	6,000.00	0.00
10-70-311-4370 Reimbursements for GST Software	40,410.00	0.00	3,258.00	37,152.00	8.06
Total Technical Services	121,410.00	23,731.99	195,666.71	-74,256.71	161.16
Total SBRPCA Enterprise Fund	9,638,163.00	25,088.09	8,076,127.39	1,562,035.61	83.79
Grand Total	9,638,163.00	25,088.09	8,076,127.39	1,562,035.61	83.79

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03/07/2017 11:25AM Periods: 8 through 8

Expenditure Status Report

Page: 1

South Bay Regional PCA 2/1/2017 through 2/28/2017

50 Administration 50-100 Administration 50-100 Administration 50-100 Expenditures 50-1115/010 Salines (Full-Time) 688,786.00 53,403.70 455,353.94 0.00 233,432.06 66 50-1115/017 Merit Pay 1.000.00 0.00 0.00 0.00 1.000.00 0.00 1.000.00 0.00 1.000.00 0.00 1.000.00 0.00 1.000.00 0.00 1.000.00 0.00 1.000.00 0.00 1.000.00 0.00 1.000.00 0.00 1.462.91 54 53.57.90 0.00 1.462.91 54 51.51.51.52 1.114.512.01 Merical Insurance 50.000.00 1.01.00.00 800.00 0.00 4.208.67 3.564.73.5 0.00 14.32.54 71 51.51.51.52 0.00 52.35.00 2.200.00 2.23.50 1.847.52 0.00 4.288.04 42.01 42.00 42.00 42.00 42.00 42.00 42.00 42.00 42.00 42.00 42.00 <td< th=""><th>Account</th><th>Number</th><th>Adjusted Appropriation</th><th>Expenditures</th><th>Year-to-date Expenditures</th><th>Year-to-date Encumbrances</th><th>Balance</th><th>Prct Used</th></td<>	Account	Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
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50-111-5203 Vision Insurance 1,224.00 90.00 794.20 0.00 429.80 64 50-111-5204 Life Insurance 624.00 44.00 392.00 0.00 232.00 62 50-111-5205 Medicare 11,104.00 945.35 7,532.04 0.00 4,155.44 67 50-111-5207 Workers' Compensation 9,750.00 681.97 5,845.65 0.00 4,656.22 65 50-111-5208 PERS Contributions 104,730.00 8,157.77 68,949.49 0.00 24,760.51 65 50-111-5212 Defered Comp Matching Benefit 7,200.00 600.00 5,100.00 0.00 4,656.22 65 50-111-5212 Compute Contract Services/CAD-Thuron 12,000.00 0.00 5,000.00 42,88.75 457 50-111-5302 Compute Contract Services 3,000.00 0.00 5,000.00 0.00 42,88.75 457 50-111-5303 Bond Services/Reimbursable Expenses 5,000.00 0.00 1,950.00 0.00 44,28.87	50-111-520	1 Medical Insurance	50,000.00	4,206.67	35,647.36	0.00	14,352.64	71.29
50-111-5204Life Insurance624.0044.00392.000.00232.0062250-111-5205Medicare11,104.00945.357,532.040.003,571.9667750-111-5207Worker's Compensation9,750.00681.975,594.560.004,155.4457750-111-5208Retirees' Medical Insurance104,730.008,157.7768,949.490.003,578.0566550-111-5207Deferred Comp Matching Benefit7,200.00600.005,100.000.002,100.007050-111-5207Computer Contract Services/CAD-Tiburon12,000.000.005,100.000.004,288.7545750-111-5307Computer Contract Services/CAD-Tiburon12,000.000.000.000.0045,000.000050-111-5307Bond Services/Reimbursable Expenses5,000.000.000.0045,000.0000600.005,000.000050-111-5307Legal Services33,377.000.0002,095.807,355.800.004,640.20333350-111-53050-111-53050-111-530Software Maintenance Services3,300.002,095.807,355.800.004,640.20333535361213336 </td <td>50-111-520</td> <td>2 Dental Insurance</td> <td>2,800.00</td> <td>203.50</td> <td>1,847.52</td> <td>0.00</td> <td>952.48</td> <td>65.98</td>	50-111-520	2 Dental Insurance	2,800.00	203.50	1,847.52	0.00	952.48	65.98
50-111-5205Medicare11,104.00945.357,532.040.003,571.966750-111-5207Worker's Compensation9,750.00681.975,594.560.004,155.445750-111-5208PERS Contributions104,730.008,157.7768,949.490.0035,780.516550-111-5209Retirees' Medical Insurance13,652.001,152.018,995.780.004,656.226550-111-5212Deferred Comp Matching Benefit7,200.00600.005,100.000.002,100.007050-111-5302Computer Contract Services31,000.001,829.5414,388.690.0016,611.314650-111-5302Computer Contract Services/CAD-Tiburon12,000.000.000.000.0042,298.75457.50-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.00442,898.75457.50-111-5304Accounting/Auditing Services12,400.000.0011,950.000.00442,898.75457.50-111-5305Legal Services22,000.002,095.807,355.800.00445.009650-111-5305Returinent Costs33,772.00300.0040,876.660.00-7,104.66121.50-111-5305Software Maintenance Services33,000.002,952.002,065.000.002,882.1851.50-111-5305Maintenance Services3,000.002,55.002,065.000.0043,750.000.0050-111-5305Media D	50-111-520	3 Vision Insurance	1,224.00	90.00	794.20	0.00	429.80	64.89
50-111-5207Workers' Compensation9,750.00681.975,594.560.004,155.445750-111-5208PERS Contributions104,730.008,157.7768,949.490.0035,780.516550-111-5209Retirees' Medical Insurance13,652.001,152.018,995.780.004,656.226550-111-5212Deferred Comp Matching Benefit7,200.00600.005,100.000.002,100.007050-111-5301Communications Contract Services/CAD-Tiburon12,000.001,829.5414,388.690.0042,898.7545750-111-5302Computer Contract Services/CAD-Tiburon12,000.000.0054,898.750.0042,898.7545750-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.0050.00.000050-111-5304Accounting/Auditing Services12,400.000.0011,950.000.0042,898.7545750-111-5305Legal Services22,000.002,095.807,359.800.0014,640.203350-111-5305Legal Services (Fees)33,772.00300.0040,876.660.00-7,104.6612,111.53050-111-5305Banking Services (Fees)6,000.00315.483,117.820.002,882.185150-111-5305Online-Website Maintenance Services3,000.00225.002,660.000.0043,750.006850-111-5306Online-Website Maintenance Services3,000.00225.0024,3750.000.00 <td>50-111-520</td> <td>4 Life Insurance</td> <td>624.00</td> <td>44.00</td> <td>392.00</td> <td>0.00</td> <td>232.00</td> <td>62.82</td>	50-111-520	4 Life Insurance	624.00	44.00	392.00	0.00	232.00	62.82
50-111-5208PERS Contributions104,730.008,157.7768,949.490.0035,780.516550-111-5209Retirees' Medical Insurance13,652.001,152.018,995.780.004,656.226550-111-5212Deferred Comp Matching Benefit7,200.00600.005,100.000.002,100.007050-111-5301Communications Contract Services31,000.0018,29.5414,388.690.0016,611.314650-111-5302Computer Contract Services/CAD-Tiburon12,000.000.000.000.0042,898.7547.7550-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.005,000.00050-111-5303Legal Services22,000.002,095.807,359.800.0046,60.203350-111-5305Legal Services33,772.00300.0040,876.660.00-7,104.6612150-111-5305Software Maintenance Services3,000.00315.483,117.820.002,882.181450-111-5305Software Maintenance Services3,000.0022,5002,060.000.00940.006850-111-5305Banking Services (Fees)6,000.00315.483,117.820.002,882.181550-111-5305Medical Director Services/Paramedics0.006,250.002,060.000.00940.006850-111-5315Medical Director Services/Paramedics0.006,250.0033,750.000.00-43,750.000.00540.	50-111-520	5 Medicare	11,104.00	945.35	7,532.04	0.00	3,571.96	67.83
50-111-5209Retirees' Medical Insurance13,652.001,152.018,995.780.004,656.226550-111-5212Deferred Comp Matching Benefit7,200.00600.005,100.000.002,100.007050-111-5301Communications Contract Services31,000.001,829.5414,388.690.0016,611.314650-111-5302Computer Contract Services/CAD-Tiburon12,000.000.0054,898.750.00-42,898.7545750-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.000.00450.009650-111-5304Legal Services22,000.002,095.807,359.800.0014,640.203350-111-5305Recruitment Costs35,33.002,922.0010,582.710.002,4750.202150-111-5305Software Maintenance Services33,772.00300.0040,876.660.002,882.185150-111-5305Banking Services (Fees)6,000.00315.483,117.820.002,882.185150-111-5305Onlie-Website Maintenance Services3,000.00225.002,060.000.0043,750.0006850-111-5312Medical Director Services/Paramedics0.006,250.0043,750.000.0043,750.0006850-111-5314Memberships & Dues810.006,250.0043,750.000.0054,00.003350-111-5314Memberships & Dues810.006,250.0043,750.000.00643	50-111-520	7 Workers' Compensation	9,750.00	681.97	5,594.56	0.00	4,155.44	57.38
50-111-5212Deferred Comp Matching Benefit7,200.00600.005,100.000.002,100.007050-111-5301Communications Contract Services31,000.001,829.5414,388.690.0016,611.314650-111-5302Computer Contract Services/CAD-Tiburon12,000.000.0054,898.750.00-42,898.7545750-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.005,000.000.0050-111-5304Accounting/Auditing Services12,400.000.0011,950.000.00450.009650-111-5305Legal Services22,000.002,095.807,359.800.0014,640.203350-111-5305Recruitment Costs33,772.00300.0040,876.660.00-7,104.6612150-111-5307Software Maintenance Services3,000.00225.002,066.000.002,882.185150-111-5309Online/Website Maintenance Services3,000.00225.002,066.000.00-43,750.000.0050-111-5312Medical Director Services/Paramedics0.006,250.0043,750.000.00-43,750.000.0050-111-5411Memberships & Dues810.000.00270.000.00540.0033	50-111-520	8 PERS Contributions	104,730.00	8,157.77	68,949.49	0.00	35,780.51	65.84
50-111-5301Communications Contract Services31,000.001,829.5414,388.690.0016,611.314650-111-5302Computer Contract Services/CAD-Tiburon12,000.000.0054,898.750.00-42,898.7545750-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.005,000.000050-111-5304Accounting/Auditing Services12,400.000.0011,950.000.00450.009650-111-5305Legal Services22,000.002,095.807,359.800.0014,640.203350-111-5305Recruitment Costs33,3772.00300.0040,876.660.00-7,104.6612150-111-5307Software Maintenance Services33,000.00315.483,117.820.002,882.185150-111-5309Online/Website Maintenance Services3,000.00225.002,060.000.00940.006850-111-5312Medical Director Services/Paramedics0.006,250.0043,750.000.0043,750.00050-111-5411Memberships & Dues810.000.00270.000.00540.0033	50-111-520	9 Retirees' Medical Insurance	13,652.00	1,152.01	8,995.78	0.00	4,656.22	65.89
50-111-5302Computer Contract Services/CAD-Tiburon12,000.000.0054,898.750.00-42,898.7545750-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.005,000.000.005,000.000.005,000.000.005,000.000.005,000.000.005,000.000.005,000.000.005,000.005,000.005,000.005,000.005,000.005,000.001,950.000.001,950.000.004,500.009,0005,000.005,000.001,500.00 <td>50-111-521</td> <td>2 Deferred Comp Matching Benefit</td> <td>7,200.00</td> <td>600.00</td> <td>5,100.00</td> <td>0.00</td> <td>2,100.00</td> <td>70.83</td>	50-111-521	2 Deferred Comp Matching Benefit	7,200.00	600.00	5,100.00	0.00	2,100.00	70.83
50-111-5303Bond Services/Reimbursable Expenses5,000.000.000.000.005,000.000.0050-111-5304Accounting/Auditing Services12,400.000.0011,950.000.00450.009650-111-5305Legal Services22,000.002,095.807,359.800.0014,640.203350-111-5306Recruitment Costs35,333.002,922.0010,582.710.0024,750.292950-111-5307Software Maintenance Services33,772.00300.0040,876.660.00-7,104.6612150-111-5308Banking Services (Fees)6,000.00315.483,117.820.002,882.185150-111-5309Online/Website Maintenance Services3,000.00225.002,060.000.00-43,750.000.0050-111-5312Medical Director Services/Paramedics0.006,250.0043,750.000.00-43,750.000.0050-111-5401Memberships & Dues810.000.00270.000.00540.0033	50-111-530	1 Communications Contract Services	31,000.00	1,829.54	14,388.69	0.00	16,611.31	46.42
50-111-5304Accounting/Auditing Services12,400.000.0011,950.000.00450.009650-111-5305Legal Services22,000.002,095.807,359.800.0014,640.2033333350-111-5306Recruitment Costs35,333.002,922.0010,582.710.0024,750.292950-111-5307Software Maintenance Services33,772.00300.0040,876.660.00-7,104.6612150-111-5308Banking Services (Fees)6,000.00315.483,117.820.002,882.185150-111-5309Online/Website Maintenance Services3,000.00225.002,060.000.00940.006850-111-5312Medical Director Services/Paramedics0.006,250.0043,750.000.00-43,750.00050-111-5401Memberships & Dues810.000.00270.000.00540.0033	50-111-530	2 Computer Contract Services/CAD-Tiburon	12,000.00	0.00	54,898.75	0.00	-42,898.75	457.49
50-111-5305Legal Services22,000.002,095.807,359.800.0014,640.203350-111-5306Recruitment Costs35,333.002,922.0010,582.710.0024,750.292950-111-5307Software Maintenance Services33,772.00300.0040,876.660.00-7,104.6612150-111-5308Banking Services (Fees)6,000.00315.483,117.820.002,882.185150-111-5309Online/Website Maintenance Services3,000.00225.002,060.000.00940.006850-111-5312Medical Director Services/Paramedics0.006,250.0043,750.000.00-43,750.00050-111-5401Memberships & Dues810.000.00270.000.00540.0033	50-111-530	3 Bond Services/Reimbursable Expenses	5,000.00	0.00	0.00	0.00	5,000.00	0.00
50-111-5306 Recruitment Costs 35,33.00 2,922.00 10,582.71 0.00 24,750.29 29 50-111-5307 Software Maintenance Services 33,772.00 300.00 40,876.66 0.00 -7,104.66 121 50-111-5308 Banking Services (Fees) 6,000.00 315.48 3,117.82 0.00 2,882.18 51 50-111-5309 Online/Website Maintenance Services 3,000.00 225.00 2,060.00 0.00 940.00 68 50-111-5312 Medical Director Services/Paramedics 0.00 6,250.00 43,750.00 0.00 -43,750.00 0 50-111-5401 Memberships & Dues 810.00 0.00 270.00 0.00 540.00 33	50-111-530	4 Accounting/Auditing Services	12,400.00	0.00	11,950.00	0.00	450.00	96.37
50-111-5307 Software Maintenance Services 33,772.00 300.00 40,876.66 0.00 -7,104.66 121 50-111-5308 Banking Services (Fees) 6,000.00 315.48 3,117.82 0.00 2,882.18 51 50-111-5309 Online/Website Maintenance Services 3,000.00 225.00 2,060.00 0.00 940.00 68 50-111-5312 Medical Director Services/Paramedics 0.00 6,250.00 43,750.00 0.00 -43,750.00 0 50-111-5401 Memberships & Dues 810.00 0.00 270.00 0.00 540.00 33	50-111-530	5 Legal Services	22,000.00	2,095.80	7,359.80	0.00	14,640.20	33.45
50-111-5308 Banking Services (Fees) 6,000.00 315.48 3,117.82 0.00 2,882.18 51 50-111-5309 Online/Website Maintenance Services 3,000.00 225.00 2,060.00 0.00 940.00 68 50-111-5312 Medical Director Services/Paramedics 0.00 6,250.00 43,750.00 0.00 -43,750.00 0 50-111-5401 Memberships & Dues 810.00 0.00 270.00 0.00 540.00 33	50-111-530	6 Recruitment Costs	35,333.00	2,922.00	10,582.71	0.00	24,750.29	29.95
50-111-5309 Online/Website Maintenance Services 3,000.00 225.00 2,060.00 0.00 940.00 68 50-111-5312 Medical Director Services/Paramedics 0.00 6,250.00 43,750.00 0.00 -43,750.00 0 50-111-5401 Memberships & Dues 810.00 0.00 270.00 0.00 540.00 33	50-111-530	7 Software Maintenance Services	33,772.00	300.00	40,876.66	0.00	-7,104.66	121.04
50-111-5312 Medical Director Services/Paramedics 0.00 6,250.00 43,750.00 0.00 -43,750.00 0.0 50-111-5401 Memberships & Dues 810.00 0.00 270.00 0.00 540.00 33	50-111-530	8 Banking Services (Fees)	6,000.00	315.48	3,117.82	0.00	2,882.18	51.96
50-111-5401 Memberships & Dues 810.00 0.00 270.00 0.00 540.00 33	50-111-530	9 Online/Website Maintenance Services	3,000.00	225.00	2,060.00	0.00	940.00	68.67
	50-111-531	2 Medical Director Services/Paramedics	0.00	6,250.00	43,750.00	0.00	-43,750.00	0.00
50.441.5409 Bublications	50-111-540	1 Memberships & Dues	810.00	0.00	270.00	0.00	540.00	33.33
50-111-5402 Publications 350.00 0.00 0.00 350.00 0	50-111-540	2 Publications	350.00	0.00	0.00	0.00	350.00	0.00

50-111-5403 Conferences, Meetings & Travel 11,436.00 57.41 9,526.00 0.00 1,910.00 50-111-5404 Employee Services/EC-BOD 1,500.00 79.35 1,150.26 0.00 349.74 50-111-5501 Office Supplies 9,000.00 795.28 3,388.44 0.00 5,631.58 50-111-5502 Miscellaneous Supplies 1,100.00 0.00 0.00 1,100.00 50-111-5504 Varing Machine Supplies 4,500.00 0.00 1,010.00 5,631.58 50-111-5504 Varing Machine Supplies 4,500.00 0.00 1,010.00 5,631.58 50-111-5507 Varing Machine Supplies 1,500.00 0.00 1,010.00 5,031.58 50-111-5507 Varing Machine Supplies 1,500.00 0.00 7,088 0.00 1,259.12 50-111-5507 Varing Machine Supplies 1,500.00 7,033 1,269.61 0.00 2,322.16 50-111-5507 General Lability Insurance Premium 17,500.00 1,717.40 0.00 3,448.40 50-111-5707 <th>Account Number</th> <th>Adjusted Appropriation</th> <th>Expenditures</th> <th>Year-to-date Expenditures</th> <th>Year-to-date Encumbrances</th> <th>Balance</th> <th>Prct Used</th>	Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
50-111-507 Tution Reinbursement 4,000,00 796.28 3,386.44 0.00 5,631.66 50-111-502 Miscellaneous Supplies 1,000,00 0.00 0.00 1,000,00 50-111-502 Vending Machine Supplies 4,500,00 0.00 0.00 0.00 3,388.54 50-111-505 Vending Machine Supplies 4,500,00 0.00 0.00 0.00 3,388.58 50-111-550 Vending Machine Supplies 1,500,00 0.00 740.88 0.00 1,259.12 50-111-550 Vending Machine Supplies 1,500,00 129.65 1,222.70 0.00 2,273.50 50-111-551 General Lability Insurance Premium 170,600,00 170.80 0.00 440.33.22 50-111-551 Vendice Operations 2,000,00 673.31 1,509.64 0.00 440.33.25 50-111-5701 Maintenance - HO 139.050,00 7,318.21 71,629.87 0.00 67,420.13 50-111-5701 Maintenance - HO 97,000,00 58,561.3 52,348.56 0.00 44,651.44<	50-111-5403 Conferences, Meetings & Travel	11,436.00	57.41	9,526.00	0.00	1,910.00	83.30
90-111-5601 Office Supplies 9,000.00 795.28 3,368.44 0.00 5,631.66 50-111-5602 Miscellaneous Supplies 1,100.00 0.00 0.00 0.00 1,100.00 50-111-5602 Vening Machine Supplies 4,500.00 0.00 0.00 0.00 1,500.00 50-111-5607 Vening Machine Supplies 1,500.00 7,68,55 1,222.70 0.00 1,259.12 50-111-5507 Perpoduction 1,500.00 7,68,55 1,222.70 0.00 2,222.16 50-111-5517 Venice Operations 2,000.00 873.31 1,509.64 0.00 3,48.43 60-111-5517 Venice Operations 2,000.00 873.31 1,509.64 0.00 490.38 50-111-5517 Venice Operations 2,000.00 873.31 1,509.64 0.00 67.420.13 50-111-5707 Maintenance - Other Sites 6,500.00 84.48 835.26 0.00 67.420.13 50-111-5707 Maintenance - Other Sites 6,500.00 36.94.3 3,248.56 0.00 </td <td>50-111-5404 Employee Services/EC-BOD</td> <td>1,500.00</td> <td>79.35</td> <td>1,150.26</td> <td>0.00</td> <td>349.74</td> <td>76.68</td>	50-111-5404 Employee Services/EC-BOD	1,500.00	79.35	1,150.26	0.00	349.74	76.68
50-111-5502 Miscellaneous Supplies 1,100.00 0.00 1,141.42 0.00 3,368.58 50-111-5504 Vending Machine Supplies 4,500.00 0.00 0.00 0.00 3,368.58 50-111-5507 Vending Machine Supplies 2,000.00 0.00 0.00 1,500.00 2,000.00 0.00 746.88 0.00 1,259.12 50-111-5511 Office Equipment Lease 1,500.00 726.65 1,222.70 0.00 2,322.16 50-111-5511 Office Equipment Lease 1,500.00 726.65 1,222.70 0.00 3,044.84 50-111-5511 Office Equipment Lease 1,500.00 731.82 0.00 3,044.84 50-111-571 Maintenance - HO 19,050.00 7,318.21 71.628.67 0.00 674.20.13 50.511.570 3,666.72 0.00 674.84.144 50-111-5701 Maintenance - HO 9,000.00 5,866.13 5,248.66 0.00 44.68.144 50-111-5701 Maintenance - HO 9,000.00 3,698.93 3,254.36 0.00 6,	50-111-5407 Tuition Reimbursement	4,000.00	0.00	2,835.00	0.00	1,165.00	70.88
50-111-5504 Vending Machine Supplies 4,500.00 0.00 1,141.42 0.00 3,358.58 50-111-5507 Voice Recording Tapes 1,500.00 0.00 740.88 0.00 1,259.12 50-111-5507 Reproduction 1,500.00 726.95 1,222.70 0.00 2,77.30 50-111-517 Offnee Equipment Lease 1,500.00 726.95 1,222.70 0.00 3,348.40 50-111-517 General Lability Insurance Premium 170,600.00 0.00 140,151.60 0.00 3,448.40 50-111-517 Venice Operations 2,000.00 873.31 1,509.64 0.00 440.38 50-111-5704 Maintenance - Chur Sites 6,500.00 7,482.97 0.00 6,742.013 50-111-5704 Maintenance - Chur Sites 6,500.00 7,844.80 835.26 0.00 6,742.013 50-111-5704 Electricity - Grandview 1,800.00 133.75 1,013.59 0.00 6,864.74 50-111-5704 Electricity - Grandview 3,000.00 133.73 1,013.59 0.00 6,864.74 50-111-5707 Water HQ 3,000.00 </td <td>50-111-5501 Office Supplies</td> <td>9,000.00</td> <td>795.28</td> <td>3,368.44</td> <td>0.00</td> <td>5,631.56</td> <td>37.43</td>	50-111-5501 Office Supplies	9,000.00	795.28	3,368.44	0.00	5,631.56	37.43
50-111-5505 Voice Recording Tapes 1,600.00 0.00 0.00 1,600.00 50-111-5507 Postage 2,000.00 0.00 740.88 0.00 1,259.12 50-111-5517 Office Equipment Lease 11,500.00 1,030.68 9,177.84 0.00 2,322.16 50-111-5517 General Liability Insurance Premium 170,600.00 0.00 140.151.60 0.00 30.448.40 50-111-5517 Vehice Operations 2,000.00 873.31 1,509.44 0.00 44.083.28 50-111-5701 Maintenance - HQ 139.050.00 7,318.21 71.629.87 0.00 67.420.13 50-111-5703 Electricity - HQ 97,000.00 5,956.13 52,348.56 0.00 44.651.44 50-111-5704 Electricity - Punta Place 5,700.00 389.89 3,254.36 0.00 248.54 50-111-5705 Gear HQ 3,000.00 1,037.92 5,600.94 0.00 6,399.06 50-111-5705 Gear HQ 3,000.00 1,097.92 5,600.94 0.00 1,553.	50-111-5502 Miscellaneous Supplies	1,100.00	0.00	0.00	0.00	1,100.00	0.00
50-111-507 Postage 2,000.00 0.00 740.88 0.00 1,259.12 50-111-551 Reproduction 1,500.00 728.95 1,222.70 0.00 2,732.01 50-111-551 Ofnec Equipment Lease 11,500.00 728.95 1,222.70 0.00 2,732.16 50-111-551 Ofnec Equipment Lease 10,500.00 0.00 140,151.60 0.00 30,448.40 50-111-551 Vehice Operations 2,000.00 873.31 1,509.64 0.00 440.03 50-111-570 Maintenance - HQ 139,050.00 7,318.21 71,629.87 0.00 67,420.13 50-111-570 Maintenance - Other Sites 6,600.00 84.48 835.26 0.00 566.474 50-111-570 Electricity - VaC 3,660.00 389.93 3,254.36 0.00 2,446.61 50-111-5705 Electricity - Purta Place 3,600.00 330.54 1,946.93 0.00 6,399.06 50-111-5705 Electricity - MB Wate Tower 3,600.00 313.30 1,040.465 0.00	50-111-5504 Vending Machine Supplies	4,500.00	0.00	1,141.42	0.00	3,358.58	25.36
50-111-5609 Reproduction 1,500.00 726.95 1,222.70 0.00 277.30 50-111-511 Office Equipment Lease 11,500.00 1.030.68 9,177.84 0.00 3.0448.0 50-111-551 General Labily Insurance Premium 170,600.00 0.00 140,151.60 0.00 440.35 50-111-501 Telephone - Administration 17,750.00 1.172.20 3,666.72 0.00 46,782.13 50-111-570 Maintenance - HQ 139,050.00 7,318.21 71,629.87 0.00 5,664.74 50-111-570 Maintenance - Other Sites 6,500.00 84.48 835.26 0.00 44,651.44 50-111-570 Electricity - HQ 97,000.00 5,956.13 52,345.66 0.00 2,445.64 50-111-570 Electricity - Punta Place 5,700.00 339.35.48 1,940.93 0.00 2,445.64 50-111-570 Electricity - HQ 3,000.00 313.375 1,013.59 0.00 2,445.64 50-111-5715 Electricity - HQ 3,000.00 133.30 1	50-111-5505 Voice Recording Tapes	1,500.00	0.00	0.00	0.00	1,500.00	0.00
50-111-5511 Office Equipment Lease 11,500.00 1,030.68 9,177.84 0.00 2,322.16 50-111-5513 General Lability Insurance Premium 17,060.00 0.00 140,151.60 0.00 30,448.40 50-111-5614 Vehice Operations 2,000.00 873.31 1,509.64 0.00 14,082.28 50-111-5701 Maintenance - HQ 133,050.00 7,318.21 71,629.87 0.00 67,420.13 50-111-5701 Maintenance - Other Sites 6,500.00 84.48 835.26 0.00 44,651.44 50-111-5705 Electricity - FuQ 97,000.00 5,956.13 52,348.56 0.00 44,651.44 50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 6,399.06 50-111-5705 Electricity - Punta Place 3,500.00 30,64.48 1,946.93 0.00 1,553.77 50-111-5705 Electricity - MB Water Tower 3,000.00 113,790.15 1,147.046.15 0.00 1,905.31 60-111-507 Vater - HQ 3,000.00 <	50-111-5507 Postage	2,000.00	0.00	740.88	0.00	1,259.12	37.04
50-111-5513 General Liability Insurance Premium 170,600.00 0.00 140,151.60 0.00 30,448.40 50-111-5517 Vehice Operations 2,000.00 873.31 1,509.64 0.00 490.36 50-111-5701 Maintenance - HQ 138,050.00 7,182.1 71.628.87 0.00 67,420.13 50-111-5702 Maintenance - HQ 138,050.00 7,818.21 71.628.87 0.00 5,664.74 50-111-5702 Electricity - HQ 97,000.00 5,956.13 52,348.56 0.00 7,86.41 50-111-5705 Electricity - Fund 12,000.00 1,037.92 5,600.94 0.00 6,399.06 50-111-5705 General Liability Haurance 1,200.00 1,037.92 5,600.94 0.00 6,399.06 50-111-5705 Electricity - MQ 3,500.00 333.03 1,094.69 0.00 1,553.07 50-111-5705 Electricity - MB Water Tower 3,000.00 133.30 1,094.69 0.00 1,905.31 50-111-5715 Electricity - MB Water Tower 3,000.00 133.	50-111-5509 Reproduction	1,500.00	726.95	1,222.70	0.00	277.30	81.51
50-111-5517 Vehicle Operations 2,000.00 873.31 1,509.64 0.00 490.36 50-111-5601 Telephone - Administration 17,750.00 1,172.20 3,666.72 0.00 67,420.13 50-111-5701 Maintenance - Other Sites 6,500.00 84.48 835.26 0.00 5,664.74 50-111-5702 Maintenance - Other Sites 6,500.00 5,956.13 52,348.56 0.00 2,445.64 50-111-5704 Electricity - Grandview 1,800.00 133.75 1,013.59 0.00 7,84.14 50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 2,445.64 50-111-5705 Electricity - Punta Place 1,200.00 1,097.92 5,600.94 0.00 6,399.06 50-111-5705 Electricity - MB Water Tower 3,000.00 133.30 1,946.93 0.00 1,955.31 50-111-5705 Electricity - MB Water Tower 3,000.00 133.30 1,944.615 0.00 1,905.31 60 Operations 1,616.321.00 113.790.15 1,147,046.15 0.00 1,717,868.10	50-111-5511 Office Equipment Lease	11,500.00	1,030.68	9,177.84	0.00	2,322.16	79.81
50-111-500 Telephone - Administration 17,750.00 1,172.20 3,666.72 0.00 14,083.28 50-111-5701 Maintenance - HQ 139,050.00 7,318.21 71,629.87 0.00 67,420.13 50-111-5702 Maintenance - Other Sites 6,500.00 84.48 835.26 0.00 54,661.74 50-111-5703 Electricity - Grandview 1,800.00 133.75 1,013.59 0.00 7,864.14 50-111-5705 Electricity - Grandview 1,800.00 133.75 1,013.59 0.00 7,864.14 50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 2,445.64 50-111-5707 Water - HQ 3,500.00 1,097.92 5,600.94 0.00 6,399.06 50-111-5707 Water - HQ 3,500.00 133.30 1,094.69 0.00 1,905.31 50-111-5707 Mainterance 1,618,321.00 113,790.15 1,147,046.15 0.00 4,71,274.85 60 Operations 5,618,321.0 1,470,046.15	50-111-5513 General Liability Insurance Premium	170,600.00	0.00	140,151.60	0.00	30,448.40	82.15
50-111-5701 Maintenance - HQ 139,050.00 7,318.21 71,629.87 0.00 67,420.13 50-111-5702 Maintenance - Other Sites 6,500.00 84.48 835.26 0.00 5,664.74 50-111-5703 Electricity - HQ 97,000.00 5,956.13 52,348.56 0.00 766.41 50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 2,445.64 50-111-5705 Electricity - Punta Place 3,500.00 389.93 3,254.36 0.00 6,399.06 50-111-5705 Electricity - Punta Place 3,500.00 305.48 1,946.93 0.00 6,399.06 50-111-5705 Electricity-MB Water Tower 3,000.00 113,370.15 1,147.046.15 0.00 1,905.31 60 Operations 113.790.15 1,147.046.15 0.00 471,274.85 60-2010 Operations 2,295.565.90 0.00 1,717,868.10 60-211-510 Salaries (Full-Time) 4,013,434.00 2,67,499.94	50-111-5517 Vehicle Operations	2,000.00	873.31	1,509.64	0.00	490.36	75.48
50-111-5702 Maintenance - Other Sites 6,500.00 84.48 835.26 0.00 5,664.74 50-111-5703 Electricity - HQ 97,000.00 5,956.13 52,348.56 0.00 44,651.44 50-111-5704 Electricity - Grandview 1,800.00 133.75 1,013.59 0.00 786.41 50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 2,445.64 50-111-5705 Gas - HQ 12,000.00 1,097.92 5,600.94 0.00 6,399.06 50-111-5707 Water - HQ 3,500.00 305.48 1,946.93 0.00 1,553.07 50-111-5715 Electricity-MB Water Tower 3,000.00 113.790.15 1,147,046.15 0.00 471,274.85 60 Operations	50-111-5601 Telephone - Administration	17,750.00	1,172.20	3,666.72	0.00	14,083.28	20.66
50-111-5703 Electricity - HQ 97,000.00 5,956.13 52,348.56 0.00 4,651.44 50-111-5704 Electricity - Grandview 1,800.00 133.75 1,013.59 0.00 786.41 50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 2,445.64 50-111-5705 Gas - HQ 12,000.00 1,097.92 5,600.94 0.00 6,399.06 50-111-5705 Electricity - MB Water Tower 3,500.00 133.30 1,094.693 0.00 1,905.31 50-111-5705 Electricity-MB Water Tower 3,000.00 113,790.15 1,147,046.15 0.00 471,274.85 60 Operations 0 113,790.15 1,147,046.15 0.00 471,274.85 60-2000 Operations	50-111-5701 Maintenance - HQ	139,050.00	7,318.21	71,629.87	0.00	67,420.13	51.51
50-111-5704 Electricity - Grandview 1,800.00 133.75 1,013.59 0.00 786.41 50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 2,445.64 50-111-5706 Gas - HQ 12,000.00 1,097.92 5,600.94 0.00 6,399.06 50-111-5707 Vater - HQ 3,500.00 305.48 1,946.93 0.00 1,553.07 50-111-5715 Electricity-MB Water Tower 3,000.00 133.30 1,094.69 0.00 471,274.85 60 Operations 11618,321.00 113,790.15 1,147,046.15 0.00 471,274.85 60-200 Operations Electricity - Senditures	50-111-5702 Maintenance - Other Sites	6,500.00	84.48	835.26	0.00	5,664.74	12.85
50-111-5705 Electricity - Punta Place 5,700.00 389.93 3,254.36 0.00 2,445.64 50-111-5706 Gas - HQ 12,000.00 1,097.92 5,600.94 0.00 6,399.06 50-111-5707 Water - HQ 3,500.00 305.48 1,946.93 0.00 1,553.07 50-111-5715 Electricity-MB Water Tower 3,000.00 133.30 1,094.69 0.00 1,905.31 60 Operations 1,618,321.00 113,790.15 1,147,046.15 0.00 471,274.85 60-200 Operations Expenditures 50-201.5101 Salaries (Full-Time) 4,013,434.00 267,499.94 2,295,565.90 0.00 1,717,868.10 60-211-5101 Salaries (Full-Time) 4,013,434.00 267,499.94 2,295,565.90 0.00 1,717,868.10 60-211-5102 Salaries (Part-Time) 220,536.00 9,897.24 28,291.00 0.00 192,245.00 60-211-5103 Overtime 350,000.00 51,633.21 467,013.27 0.00 -117,013.27	50-111-5703 Electricity - HQ	97,000.00	5,956.13	52,348.56	0.00	44,651.44	53.97
50-111-5706 Gas - HQ 0.00 6,399.06 50-111-5707 Water - HQ 3,500.00 305.48 1,946.93 0.00 1,553.07 50-111-5715 Electricity-MB Water Tower 3,000.00 133.30 1,094.69 0.00 1,905.31 Total Administration 1,618,321.00 113,790.15 1,147,046.15 0.00 471,274.85 60 Operations Operations	50-111-5704 Electricity - Grandview	1,800.00	133.75	1,013.59	0.00	786.41	56.31
50-111-5707 Water - HQ 3,500.00 305.48 1,946.93 0.00 1,553.07 50-111-5715 Electricity-MB Water Tower 3,000.00 133.30 1,094.69 0.00 1,905.31 Total Administration 1,618,321.00 113,790.15 1,147,046.15 0.00 471,274.85 60 Operations 0 0 113,790.15 1,147,046.15 0.00 471,274.85 60-200 Operations 0 0 113,790.15 1,295,565.90 0.00 1,717,868.10 60-211-5101 Salaries (Full-Time) 4,013,434.00 267,499.94 2,295,565.90 0.00 1,717,868.10 60-211-5102 Salaries (Part-Time) 220,536.00 9,897.24 28,291.00 0.00 192,245.00 60-211-5103 Overtime 350,000.00 51,633.21 467,013.27 0.00 -117,013.27	50-111-5705 Electricity - Punta Place	5,700.00	389.93	3,254.36	0.00	2,445.64	57.09
50-111-5715 Electricity-MB Water Tower 3,000.0 133.30 1,094.69 0.00 1,905.31 Total Administration 0.00 1,618,321.00 113,790.15 1,147,046.15 0.00 471,274.85 60 Operations Operations Schultures Sch	50-111-5706 Gas - HQ	12,000.00	1,097.92	5,600.94	0.00	6,399.06	46.67
Total Administration 1,618,321.00 113,790.15 1,147,046.15 0.00 471,274.85 60 Operations Operations Verations <	50-111-5707 Water - HQ	3,500.00	305.48	1,946.93	0.00	1,553.07	55.63
60 Operations 60-200 Operations 60-200-500 Expenditures 60-211-5101 Salaries (Full-Time) 60-211-5102 Salaries (Part-Time) 60-211-5103 Overtime	50-111-5715 Electricity-MB Water Tower	3,000.00	133.30	1,094.69	0.00	1,905.31	36.49
60-200 Operations 60-200-5000 Expenditures 60-211-5101 Salaries (Full-Time) 4,013,434.00 267,499.94 2,295,565.90 0.00 1,717,868.10 60-211-5102 Salaries (Part-Time) 220,536.00 9,897.24 28,291.00 0.00 192,245.00 60-211-5103 Overtime 350,000.00 51,633.21 467,013.27 0.00 -117,013.27	Total Administration	1,618,321.00	113,790.15	1,147,046.15	0.00	471,274.85	70.88
60-200-5000 Expenditures 60-211-5101 Salaries (Full-Time) 4,013,434.00 267,499.94 2,295,565.90 0.00 1,717,868.10 60-211-5102 Salaries (Part-Time) 220,536.00 9,897.24 28,291.00 0.00 192,245.00 60-211-5103 Overtime 350,000.00 51,633.21 467,013.27 0.00 -117,013.27	60 Operations						
60-211-5101Salaries (Full-Time)4,013,434.00267,499.942,295,565.900.001,717,868.1060-211-5102Salaries (Part-Time)220,536.009,897.2428,291.000.00192,245.0060-211-5103Overtime350,000.0051,633.21467,013.270.00-117,013.27	60-200 Operations						
60-211-5102Salaries (Part-Time)220,536.009,897.2428,291.000.00192,245.0060-211-5103Overtime350,000.0051,633.21467,013.270.00-117,013.27	60-200-5000 Expenditures						
60-211-5103 Overtime 350,000.00 51,633.21 467,013.27 0.00 -117,013.27	60-211-5101 Salaries (Full-Time)	4,013,434.00	267,499.94	2,295,565.90	0.00	1,717,868.10	57.20
	60-211-5102 Salaries (Part-Time)	220,536.00	9,897.24	28,291.00	0.00	192,245.00	12.83
	60-211-5103 Overtime	350,000.00	51,633.21	467,013.27	0.00	-117,013.27	133.43
60-211-5104Acting Pay7,500.0036.40856.090.006,643.91	60-211-5104 Acting Pay	7,500.00	36.40	856.09	0.00	6,643.91	11.41
60-211-5105 Bilingual Pay 9,600.00 700.00 6,356.00 0.00 3,244.00	60-211-5105 Bilingual Pay	9,600.00	700.00	6,356.00	0.00	3,244.00	66.21
60-211-5108Sick Leave Payoff100,000.000.0089,815.680.0010,184.32	60-211-5108 Sick Leave Payoff	100,000.00	0.00	89,815.68	0.00	10,184.32	89.82

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
60-211-5109 Vacation Leave Payoff	40,000.00	0.00	20,393.46	0.00	19,606.54	50.98
60-211-5110 Training Pay	5,000.00	691.61	1,490.18	0.00	3,509.82	29.80
60-211-5114 Holiday Payoff	45,000.00	0.00	32,792.37	0.00	12,207.63	72.87
60-211-5115 Education Incentive Pay	95,229.00	6,296.66	52,436.61	0.00	42,792.39	55.06
60-211-5116 Overtime - Ridealongs with Member Cities	16,500.00	9,618.94	9,618.94	0.00	6,881.06	58.30
60-211-5201 Medical Insurance	517,498.00	38,859.78	322,088.06	0.00	195,409.94	62.24
60-211-5202 Dental Insurance	33,542.00	1,997.50	16,051.64	0.00	17,490.36	47.86
60-211-5203 Vision Insurance	14,041.00	931.75	7,661.82	0.00	6,379.18	54.57
60-211-5204 Life Insurance	7,644.00	484.00	4,223.00	0.00	3,421.00	55.25
60-211-5205 Medicare	71,133.00	5,039.60	43,809.40	0.00	27,323.60	61.59
60-211-5206 Unemployment Insurance	15,000.00	3,924.00	7,521.00	0.00	7,479.00	50.14
60-211-5207 Workers' Compensation	53,500.00	3,997.75	32,795.67	0.00	20,704.33	61.30
60-211-5208 PERS Contributions	633,754.00	44,367.08	371,406.59	0.00	262,347.41	58.60
60-211-5209 Retirees' Medical Insurance	58,180.00	4,638.55	36,556.90	0.00	21,623.10	62.83
60-211-5211 Social Security	9,115.00	127.74	839.65	0.00	8,275.35	9.21
60-211-5401 Memberships & Dues	190.00	0.00	0.00	0.00	190.00	0.00
60-211-5402 Publications	1,960.00	69.09	1,042.61	0.00	917.39	53.19
60-211-5403 Conferences, Meetings & Travel	31,752.00	0.00	5,458.89	0.00	26,293.11	17.19
60-211-5404 Employee Services/EC-BOD	2,500.00	2,013.00	2,744.05	0.00	-244.05	109.76
60-211-5405 Employee Awards	500.00	0.00	0.00	0.00	500.00	0.00
60-211-5406 POST Training	2,000.00	0.00	1,995.92	0.00	4.08	99.80
60-211-5407 Tuition Reimbursement	18,000.00	567.00	11,746.50	0.00	6,253.50	65.26
60-211-5506 Uniforms/Safety Equipment	8,000.00	169.97	318.34	0.00	7,681.66	3.98
60-211-5509 Reproduction	500.00	0.00	353.00	0.00	147.00	70.60
60-211-5603 Telephone - El Segundo	3,000.00	192.46	1,239.50	0.00	1,760.50	41.32
60-211-5604 Telephone - Gardena	8,000.00	111.34	1,044.03	0.00	6,955.97	13.05
60-211-5606 Telephone - Hawthorne	6,500.00	318.34	3,499.03	0.00	3,000.97	53.83
60-211-5607 Telephone - Hermosa Beach	16,000.00	1,458.09	11,259.54	0.00	4,740.46	70.37
60-211-5608 Telephone - Manhattan Beach	13,000.00	291.17	2,577.25	0.00	10,422.75	19.83
60-211-5609 Telephone - MB Water Tower	8,500.00	0.00	0.00	0.00	8,500.00	0.00
60-211-5611 Telephone - Punta Place	15,000.00	310.61	2,493.82	0.00	12,506.18	16.63
60-211-5612 Telephone - RCC	16,000.00	763.89	5,104.83	0.00	10,895.17	31.91
60-211-5613 Sprint Wireless Reimbursable	72,000.00	6,847.74	44,734.27	0.00	27,265.73	62.13
60-211-5614 Verizon Wireless Reimbursable	3,500.00	704.25	4,241.00	0.00	-741.00	121.17

10 SBRPCA Enterprise Fund

Adjusted Year-to-date Year-to-date Prct Appropriation Expenditures Encumbrances Account Number Expenditures Balance Used **Total** Operations 6,543,108.00 464,558.70 3,947,435.81 0.00 2,595,672.19 60.33 70 **Technical Services** 70-300 **Technical Services** 70-300-5000 Expenditures 70-311-5101 Salaries (Full-Time) 646,878.00 32,395.98 379,713.20 0.00 267,164.80 58.70 13,500.00 31.17 6.589.94 0.00 6.910.06 48.81 70-311-5103 Overtime 70-311-5104 Acting Pay 5.746.00 0.00 0.00 0.00 5.746.00 0.00 70-311-5106 Callback Pay 2,500.00 0.00 0.00 0.00 2,500.00 0.00 2,700.00 70-311-5107 Merit Pay 0.00 2.650.00 0.00 50.00 98.15 70-311-5108 Sick Leave Payoff 15,000.00 0.00 8,273.71 0.00 6,726.29 55.16 70-311-5109 Vacation Leave Payoff 25.000.00 0.00 16.731.96 0.00 8.268.04 66.93 70-311-5114 Holiday Payoff 12.000.00 0.00 9.211.61 0.00 2.788.39 76.76 5,084.00 0.00 2,467.59 0.00 2,616.41 48.54 70-311-5115 Education Incentive Pay 70-311-5201 Medical Insurance 74,737.00 2,808.79 49,391.93 0.00 25,345.07 66.09 70-311-5202 Dental Insurance 6,983.00 150.00 2,443.91 0.00 4,539.09 35.00 70-311-5203 Vision Insurance 2.673.00 105.00 1,412.96 0.00 1.260.04 52.86 70-311-5204 Life Insurance 1,092.00 55.00 618.00 0.00 474.00 56.59 9,855.00 497.34 5,473.34 70-311-5205 Medicare 0.00 4,381.66 55.54 96.500.00 7,078.36 58.067.54 0.00 38.432.46 70-311-5207 Workers' Compensation 60 17 70-311-5208 PERS Contributions 98,758.00 5,199.27 54,173.64 0.00 44,584.36 54.85 70-311-5209 Retirees' Medical Insurance 23.040.00 2.572.83 15.418.58 0.00 7.621.42 66.92 70-311-5212 Deferred Comp Matching Benefit 1,800.00 0.00 0.00 0.00 1,800.00 0.00 70-311-5302 Computer Contract Services/CAD-Tiburon 280,000.00 0.00 0.00 0.00 280,000.00 0.00 70-311-5311 GST Software Reimbursable 40,410.00 0.00 41.268.00 0.00 -858.00 102.12 70-311-5403 Conferences, Meetings & Travel 2,650.00 0.00 64.80 0.00 2.585.20 2.45 284.17 70-311-5503 General Technical Supplies 7.500.00 576.11 0.00 6.923.89 7.68 70-311-5506 Uniforms/Safety Equipment 2,500.00 0.00 437.93 0.00 2,062.07 17.52 70-311-5514 Parts - Billing 75,000.00 43,106.35 281,651.50 -206,651.50 375.54 0.00 70-311-5515 Parts - Telecommunications 20.000.00 0.00 3.392.46 0.00 16.607.54 16.96 70-311-5516 Install Wire, Loom & Hardware 16,000.00 2,111.27 8,698.56 0.00 7,301.44 54.37 70-311-5517 Vehicle Operations 4,500.00 209.89 1,374.50 0.00 3,125.50 30.54

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
70-311-5520 Equipment Repair	18,000.00	0.00	77.39	0.00	17,922.61	0.43
70-311-5521 Outside Technical Serv-Towers & Equip	120,000.00	15,758.13	102,658.13	0.00	17,341.87	85.55
70-311-5522 Vehicle Antennas-Reimbursable	6,000.00	0.00	0.00	0.00	6,000.00	0.00
70-311-5524 GETAC Project	50,000.00	83,000.00	87,368.00	0.00	-37,368.00	174.74
70-311-5525 Clvr Cty Infrastr Transition Costs Reimb	0.00	99,280.76	99,280.76	0.00	-99,280.76	0.00
70-311-5820 Other Equipment	0.00	2,500.00	32,481.16	0.00	-32,481.16	0.00
Total Technical Services	1,686,406.00	297,144.31	1,271,967.21	0.00	414,438.79	75.42
80 Capital Infrastructure Projects						
80-400 CIP						
80-400-5000 Expenditures						
80-406-5901 Uniform Replacement	0.00	0.00	380.82	0.00	-380.82	0.00
80-435-5901 CIP Exp-Hawthorne Allocation	58,454.00	0.00	0.00	0.00	58,454.00	0.00
80-436-5901 CIP Exp-MB Allocation	67,615.00	0.00	6,417.85	0.00	61,197.15	9.49
80-446-5901 CIP Exp-Interoperability Radio Sys Proj	13,338.00	0.00	0.00	0.00	13,338.00	0.00
80-449-5901 Backup Stand Alone Radio System-Comm Ctr	142,246.00	0.00	72,619.85	0.00	69,626.15	51.05
80-451-5901 Replace UPS Sys/Comp & Tower Radio Rms	100,000.00	0.00	888.65	103,555.00	-4,443.65	104.44
Total Capital Infrastructure Projects	381,653.00	0.00	80,307.17	103,555.00	197,790.83	48.18
Total SBRPCA Enterprise Fund	10,229,488.00	875,493.16	6,446,756.34	103,555.00	3,679,176.66	64.03
Grand Total	10,229,488.00	875,493.16	6,446,756.34	103,555.00	3,679,176.66	64.03



то:	Executive Committee User Committee
FROM:	Ralph Mailloux
DATE:	March 21, 2017
SUBJECT:	Manhattan and Hermosa Beach PAC Transition to Primary Frequency and Hermosa Beach Assessment

BACKGROUND

On February 21, 2017, the Authority hosted a meeting attended by Chief Irvine, Chief Fager, Chief Medrano, Administration Manager Krok, Captain Ishii and me to discuss the transition of Manhattan and Hermosa Beach Parking and Animal Control (PAC) units' migration to the primary dispatch frequency. Discussion at this meeting revolved around several issues, including congestion on Manhattan Beach's primary frequency due to the migration of PAC to that frequency and the separation of Hermosa and Manhattan Beach Police Departments from one another in the long term. Relating to this is the potential assessment increase to communications services for Hermosa Beach due to the new cost methodology adopted in 2015 by the Executive Committee.

DISCUSISON

Historically, Hermosa and Manhattan Beach PAC have been assigned a VHF frequency and a dispatcher, who also serves as a complaint taker. It was necessary to adjust staffing due to the early migration of Culver City Police and Fire Departments to the Authority. After discussions with the Police Task Force, Authority staff decided to place mobile data computers (MDCs) into the PAC field units to provide the link to dispatch electronically rather than utilizing a dispatcher, similar to the current procedures for the Cities of Gardena, Hawthorne and El Segundo. It was believed that, by utilizing the MDCs to run plates and other tasks required by the PAC units, there would be minimal impact to Hermosa and Manhattan Beach Police Departments on the primary dispatch frequency. However, Manhattan Beach Police Department expressed concern that, if PAC was to be placed onto the frequency, the potential congestion would be unacceptable and contended that alternatives must be developed to separate Hermosa and Manhattan Beach Police Departments onto their own primary dispatch frequency. Another issue impacting these concerns is the fact that separating Hermosa and Manhattan Beach Police Departments onto their own frequency would require additional staffing, which is unfeasible at this time and would create a negative impact on levels of service.

Related to this discussion are Hermosa Beach's annual assessment and adjustment thereto as a result of the newly adopted methodology for client agencies. For the past eight years, Hermosa Beach has been operating on a year-to-year extended contract, with an annual cost of \$671,081 for last year. Using the new cost methodology for new clients joining the Authority, Hermosa Beach's new first-year contract cost would be increased by approximately \$495,934 over their 2016-2017 assessment, for a total estimated amount of \$1,167,015. With this increase utilizing the new cost methodology, Hermosa Beach would be entitled to a 24/7 police dispatcher. The increased cost to the Authority to provide this level of 24/7 services would be approximately the same as the assessment increase. It must be noted that, as previously mentioned, current staffing cannot accommodate this increased level of service at this time. If the current cost methodology for annual increases were to be applied to their 2017-2018 assessments, Hermosa Beach's increase would be .9%, or \$6,040, for a total annual cost of \$677,121. If the new cost methodology for annual increases were to be applied, the increase would be 4.32%, or \$28,991, for a total cost of \$700,072.

RECOMMENDATIONS

After discussing with staff and evaluating various options, the following is recommended:

- 1. Retain Hermosa and Manhattan Beach PAC on their own VHF frequency, which will be monitored by a complaint taker. Since the implementation of the MDCs last month, there has been virtually no over the air activity that requires full-time monitoring as in the past.
- 2. Notify Hermosa Beach that the new methodology for annual client increases shall be utilized this year, with an increase from the current assessment methodology amount of .9%, or \$677,121, to 4.32%, or \$700,072, for an additional increase of \$22,951.
- 3. Currently, the Authority provides Hermosa Beach, by contract, two days (Fridays and Saturdays) on their own frequency. It is anticipated that, when staffing becomes adequate, the Authority could potentially accommodate a modified increase in the level of service to Hermosa and Manhattan Beach Police Departments by adding five additional eight-hour days of separation onto their own frequency. The cost for this increase will be assessed to the City of Hermosa Beach and it is anticipated that these additional five eight-hour days will cost approximately \$103,450 without overtime, and a maximum of \$134,423 with overtime. This change will take place July 1, 2018.

REM:ww